

**UPPER FREDERICK TOWNSHIP BOARD OF SUPERVISORS
MONTHLY WORKSHOP MEETING
June 5, 2024
7 PM
MINUTES**

This Workshop was called to order at 7:00pm By Supervisor Fischer.

TOWNSHIP REPRESENTATIVES IN ATTENDANCE: Chairman William Landman (By Conference Call), Vice-Chairwomen Lisa Fischer, Solicitor Vicki Kushto.

OTHERS IN ATTENDANCE: *See attached sign in sheet at end of minutes*

Pledge to the Flag: *Led by Lisa Fischer*

Public Comment Period: *None.*

Minutes

February 22, 2024, March 6, 2024, March 13, 2024, March 21, 2024, April 3, 2024

Supervisor Fischer made several motions to approve minutes for the following meeting dates: 2/22/2024, 3/6/2024, 3/13/2024, 3/21/2024, & 4/3/2024. Supervisor Landman seconded the motions to approve the minutes. All minutes were approved with a vote of 2-0.

BUSINESS BEFORE THE BOARD

New Business

1. Manager Appointment

Supervisor Fischer moved to appoint Aaron Walizer as Township Manager, Supervisor Landman seconded the motion. Supervisor Fischer asked if any supervisors had questions appoint the motion. Hearing no question's, the motion was passed 2-0.

Supervisor Fischer asked Mr. Walizer to Introduce Himself.

Mr. Walizer introduced himself and stated he earned a Master Degree in Public Administration from Villanova University specializing in City Management. Mr. Walizer stated his previous experience was serving as the Assistant Manager in Doylestown Township and as Borough Manager in Collingdale Borough. Mr. Walizer stated he was looking forward to getting started and working with all the residents of Upper Frederick.

Solicitor Kushto stated Mr. Walizer will start June 10th, 2024 and the Township Office will return to normal operations.

Supervisor Fischer was asked if this was the only job the manager would be allowed to take to which she stated the contract is exclusive to Upper Frederick.

2. Planning Commission Appointments

Supervisor Landman moved to appoint Tom Ditzler of 3101 Big Road to the Planning Commission. Supervisor Fischer seconded the motion. Solicitor Kushto asked if there were questions on the motion and it was asked how many open seats would be remaining following this appointment to which she states 1 if this appointment is approved. Motion passed 2-0.

3. Community Day 2024

Supervisor Fischer stated she attended the last Parks & Recreation meeting and stated the board was concerned about the late start to the planning process. Supervisor Fischer asked for additional volunteers to help and to contact her directly to help. This work would entail contacting past vendors and partners to make sure all coordination was in place. Community day will be held September 28th, 2024 at the township building at 3205 Big Road

UPCOMING MEETINGS

Board of Supervisors Regular Meeting June 12, 2024 at 7 PM

Parks Board Meeting June 25, 2024 at 7 PM

Planning Commission Meeting June 27, 2024 at 7 PM

ANNOUNCEMENTS

Suggestion Box for Community Day and other Community Events

Register for ReadyMontco Emergency Alerts

AUDIENCE QUESTIONS:

Question #1: Can an update from code enforcement be added to the next meeting agenda to address ongoing concerns from the last several months?

Answer: Supervisor Fischer stated John from LTL would be present the normal monthly meeting to give an update and has already been requested.

Question #2: Can an update on the \$5000.00 repayment from Mr. Trey be covered at the normal monthly meeting?

Answer: Solicitor Kushto stated she believed repayment has been made in full but will follow up to confirm at the normal monthly meeting.

Question #3: Was the resignation of the member on the Board of Auditors accepted by the Board of Supervisors?

Answer: Supervisor Fischer and Solicitor Kushto stated they believed this was accepted but that they would need to review past minutes. And, if the resignation has not been accepted they will add this item to the agenda for June 12th, 2024 the next regular monthly meeting.

Question #4: Are there any outstanding loans that Upper Frederick has currently.

Answer: Supervisor Fisher stated she would need to look into this and follow up at the next regular monthly meeting.

Question #5: Are there any outstanding lawsuits against the Township?

Answer: Solicitor Kushto stated yes there are a few outstanding lawsuits but she will bring a complete list to the next regular monthly meeting.

Question #6: Are there any outstanding sewer and water loans which are owed to the Township?

Answer: Solicitor Kushto stated she would reach out the appropriate HOA but it would depend on if the Township is a guarantor. Supervisor Fischer stated she would ensure the follow up at the next regular meeting.

Question #7: Can we fix the notification process with the website as we are no longer getting notifications?

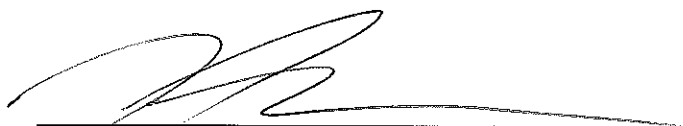
Answer: We will work on correcting that error with Supervisor Landman and make sure it is up and running by our next regular monthly meeting.

ADJOURNMENT

Supervisor Fischer moved and was seconded by Supervisor Landman. Motion passed 2-0.


Chairman, William Landman


Vice Chairman, Lisa Fischer


Secretary/Manager, Aaron Walizer

Upper Frederick Township

BOARD OF SUPERVISORS SPECIAL MTG

ATTENDANCE SIGN-IN SHEET

June 5, 2024

PRINT Name

Street Name

Resident (circle)

MARK NOLAN

RITARDS RD

Yes / No (No)

Don Calab

Snyder Rd

(Yes) / No

Aaron Walizer

NA

Yes / (No)

KWIM MURRAY

Big Road

Yes / No

Les Benant

Sweetland Rd

(Yes) / No

Penny + Bob Marriott

506 Colonial Rd

(Yes) / No

David Jones

Forest Lane

(Yes) / No

Herold Jones

CLAUER LN

(Yes) / No

Yes / No

Yes / No

Yes / No

Yes / No

Yes / No

Yes / No

Yes / No

Yes / No

Yes / No

Yes / No

