

**UPPER FREDERICK TOWNSHIP BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
July 10 2024
7 PM
Minutes**

Executive Summary of Meeting:

The Upper Frederick Township Board of Supervisors held their regular monthly meeting on July 10, 2024 at 7pm, where they opened bids for the Faust Group Paving Project 2024, with Sacks & Sons Inc. submitting the lowest bid. The board approved a \$6,000 budget for the upcoming community day and discussed the responsibilities for managing the event's finances and attractions. Additionally, they reviewed ongoing projects, including the Perk Crossing water project and the schoolhouse renovation, and addressed community concerns regarding zoning changes and traffic issues.

The Board of Supervisors Monthly Meeting was called to order at 7:00pm

TOWNSHIP REPRESENTATIVES IN ATTENDANCE: Chairman William Landman, Vice Chairwomen Lisa Fischer (Phone), Solicitor Vicki Kushto, Township Manager Aaron Walizer, Township Engineer Norm Ulrich

OTHERS IN ATTENDANCE: Please attached copy of the meeting sign in sheet.

Pledge to the Flag

REGULAR MONTHLY MEETING

Sealed Bid Opening for Faust Group Paving Project 2024

- *Three bids were received/opened for the Faust Group Paving Project 2024:*
 - *CMS, Construction Master Services: \$517,383.70*
 - *GoreCon Inc: \$629,952.00*
 - *Sacks & Sons Inc: \$471,622.70*

- *The bond information from the apparent low bidder was passed to the Township Solicitor for review.*

Public Comment Period

-There were concerns about the Townships electronic sign being to flashy

-There are concerns about the intersection of Fagleysville Road and Swamp Creek Road. The sight lines for the intersection make it hard to see and there is a request to have a stop sign at the intersection.

-There was a concern that the Faust Road project does not include both sections of the road that need to be addressed. The Township Engineer stated that both sections are included in the project.

MINUTES

Approve Minutes: June 5th, 2024 & June 12th, 2024 – *Minutes voted on and passed 2-0.*

REPORTS

Treasurer's Report/Bills to be paid – *Read by Manager Walizer and posted in hallway. Motion made and passed 2-0 to approve the bills list.*

Emergency Services

Plymouth Community Ambulance

Fire company activity, current events – *Reports Read and Posted in hallway*

Water/Sewer Plant Report: Perkiomen Crossing & Ivy Ridge – *Reports Summarized and Posted in Hallway. Maintenance continues and new motors will most likely be needed in the future with pricing to be secured.*

Public Works/Road Report – *Read by Manager Walizer and posted in hallway*

Civil Engineer's Report – *Read and posted in hallway by the Township Engineer, process on issues continues.*

Building Inspector and Zoning Report/ZHB – *Read and posted in hallway*

Planning Commission – *Brief overview of last Planning Commission meeting given, focused on Ordinance 2024-02 and work on water resource preservation.*

CPVRPC – *No Report*

Parks & Recreation Board -*Parks & Rec continues to make progress on a great upcoming community day for September 28th. The board is continuing to plan for movie night with Lower Frederick Township for early September. Donations from Victory Bank and others will cover equipment rentals for the Movie night*

BUSINESS BEFORE THE BOARD

New Business:

1. Resignation Acceptance – Supervisor Sean Frisco

-The Board of supervisors announced the resignation of Supervisor Sean Frisco and accepted his resignation 2-0. The Board of Supervisors placed an open call for anyone interested in filling the vacant seat to apply. Resumes and cover letters will be accepted at the municipal building and by email to info@upperfrederick.org with a deadline of July 30th.

2. Planning Commission Appoint – Planning Commission

-Tabled for the August meeting for further review of the candidates

3. Ordinance 2024-02 – Change in Residential Zoning Approval to submit to Montgomery County Planning Commission

-The Board of Supervisors gave a brief overview of Ordinance 2024-02 which will make changes to R-60 and R-40 residential districts. The changes are being made to address community and parking concerns. The Supervisors made a motion to submit the ordinance to Montgomery County Planning Commission for their review. Motion passed 2-0.

4. Resolution 2024-07 – Resolution to rescind use of criminal code for public meetings

-Resolution 2024-07 is a resolution to rescind Resolution 2022-04. Resolution 2022-04 gave the Board of Supervisors the right to initial criminal proceedings for meeting disruptions. Motioned and passed 2-0.

5. Community Day Budget Approval – Board approval for a budget for community day in the amount of \$6,000.00

-Discussion on setting a budget for Community Day at \$6,000 was held. The Parks and Rec Board will coordinate the budget with assistance from the Township Manager. The Parks and Rec Board is responsible for making recommendations for expenses at the event.

-A motion was made to approve the \$6,000 budget for Community Day. The motion was seconded and approved 2-0

6. Corporate Authorization Resolution 2024-08

-Resolutions were read to assign signatories and authorize certain personnel for handling financial accounts on behalf of the Township. Resolutions were motioned, seconded and approved 2-0.

Old Business:

1. Perk Crossing Water and Sewer Project

-Discussions and planning are ongoing for the Perk Crossing water and sewer project. A group will be formed to begin discussions on solutions based on input from the Township,

local Fire Company, and HOA. The basis of the discussion will start with the SSM study that has been completed.

2. Open Space Discussion -*Tabled for the August 2024 Meeting*

3. School House Information on the Website – Report from Manager

-A review of the schoolhouse project revealed that the grant application was not holistic in describing the current conditions of the schoolhouse or the full cost of the transformation back to a schoolhouse from private home that would be needed. The state has recommended returning the grant money after reviewing the project with the Township Manager and reapplying in the future with a more complete package that undertakes the full project.

-The current rendering that has been shown was not related to the grant submission and was not considered as part of the grant. The estimate in the grant covers the rehab of the home and not a transformation.

-A complete history of the project and the associated inspection, grant submission, budget, and renderings has been added to the township website under the Fredericks Friendship Park section.

-The expense of the purchase of the home was just under \$178,000 and transforming the home back into a schoolhouse like meeting room has not been estimated but the township engineer suggested it would be over \$500,0000 since the building would need to be brought up to commercial standards as a public space.

-Again there was an ask if there was any interest in creating basketball or other sport courts instead of a meeting space to create a more widely utilized public amenity that is absent from the Township.

4. Brake retarder ordinance and signage – Awaiting responses from PennDOT

-The township was able to talk to PennDOT about the study for Jake Brakes on large trucks. The study supports a broad zone for limiting their use in Upper Frederick. PennDOT suggested that enforcement also be considered in the work to remedy this issue.

5. Professional Engineer RFP – Supervisors Currently Reviewing Proposals

-The Board of Supervisors continues to read through the proposals for township engineers and is working to create a list of finalists in order to conduct interviews.

6. Faust Road Paving Project Update – Bids Due 7/10/24 by 4pm ES

-LTL Consultants will review the bids received and issue a low bidder notification letter. A motion was made and approved for LTL Consultants to issue a Notice To Proceed once all required documentation is received, motion passed 2-0.

Public Comment Period

-There was a discussion on the bioswale construction and its impact on stormwater management in regards to the Faust Road paving project. The Township Engineer gave a response about the project and what will be done.

-There were concerns about new developments, housing density, and a need for zoning changes. The Board of Supervisors noted that they took direct action on these concerns as part of #3 in new business and those measures are moving forward.

-There were concerns that the electronic sign was too active and was distracting. The Board of Supervisors stated they would work to eliminate flashing.

UPCOMING MEETINGS

Parks & Recreation July 16th, 2024 at 7pm

Zoning Hearing Board July 16th, 2024 at 7pm

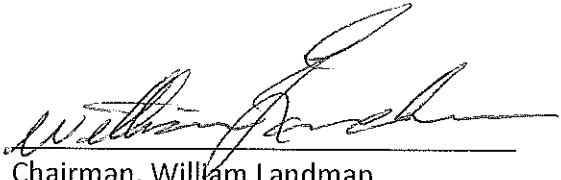
Planning Commission Meeting July 25th, 2024 at 7pm

ANNOUNCEMENTS

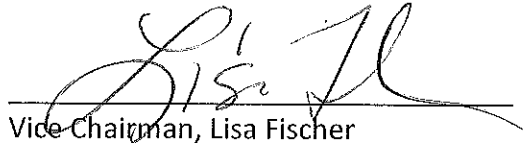
-The local Fire company stated they would be working the upcoming Folk Festival in order to help with parking and road closures. The Township Public Works Department will also assist with signage and other necessary measures to assist with safety of the event.

-The Dog Park will be closed during the Folk Festival

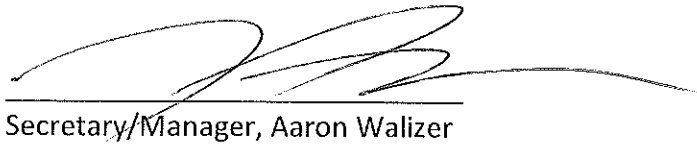
The meeting was adjourned at 8:15pm, 2-0.

A handwritten signature in black ink, appearing to read "William Landman", written over a horizontal line.

Chairman, William Landman

A handwritten signature in black ink, appearing to read "Lisa Fischer", written over a horizontal line.

Vice Chairman, Lisa Fischer

A handwritten signature in black ink, appearing to read "Aaron Walizer", written over a horizontal line.

Secretary/Manager, Aaron Walizer

Upper Frederick Township

BOARD OF SUPERVISORS Monthly Meeting

ATTENDANCE SIGN-IN SHEET

July 12th, 2024

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PRINT Name	Street Name	Resident (circle)
Tracy Harper	BIG RD	Yes / No
Lois + Dave Hoffman	Colonial Rd	Yes / No
Januar + Byron Phelppe	Parkmanville	Yes / No
Janet Harper	Locust Lane	Yes / No
Dick Rice	Parkmanville Rd	Yes / No
Mark Noh	Town Center	Yes / No
Kevin + Michelle Murray	Big Road	Yes / No
Les Bumpal	Swifford Rd	Yes / No
Candice Colman		Yes / No
Robert Marriot +	Colonial RD	Yes / No
Deag Kenna	Faglesville Rd	Yes / No
Frank Dancy	3113	Yes / No
Beoral Jan	CLOVER LN	Yes / No
Kel Christman	Big Rd	Yes / No
JOHN CAPERILLA	MEADOWBROOK LANE	Yes / No
STEVE O'NEILL	Deep Creek Ln	Yes / No
LEE ECKENROD	FAGLESVILLE ROAD	Yes / No
		Yes / No
		Yes / No
		Yes / No
		Yes / No