



# UPPER FREDERICK TOWNSHIP

P.O. Box 597, Frederick, PA 19435

TOWNSHIP BUILDING  
3205 Big Road, Obelisk, PA 19492

[www.upperfrederick.com](http://www.upperfrederick.com)

TELEPHONE-610-754-6436  
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## APPLICATION FOR GRADING PERMIT

Application No.: GA- \_\_\_\_\_ B \_\_\_\_\_, U \_\_\_\_\_

This application must be accompanied by plans and fees and submitted to the Township office;  
Application number will be assigned upon submission.

Applicants Name: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

### Location of Grading Permit Activity

At (Address) \_\_\_\_\_

Between \_\_\_\_\_ No. \_\_\_\_\_ Street. \_\_\_\_\_ and \_\_\_\_\_  
Cross Street \_\_\_\_\_ Cross Street \_\_\_\_\_

Subdivision/Land Development. \_\_\_\_\_ lot(s) \_\_\_\_\_

### Grading Plan (attach four (4) copies)

Title: \_\_\_\_\_

Preparer's Name: \_\_\_\_\_

Date \_\_\_\_\_ Last Revised \_\_\_\_\_

The plan shall show all of the following information or the application will automatically be denied: present contours, proposed contours, lot lines, minimum building setback lines, streets, driveway(s), building(s) with finish floor and garage floor elevations (basement floor if a walk-out basement), trees over 8" in diameter, details and location of proposed drainage facilities. All plans shall be dated and bear the name of: (1) person who prepared plan, (2) the applicant, (3) the owner of the land. (See attached sample)

### Erosion and Sedimentation Control Plan

If an erosion and sedimentation control plan has not previously been approved, it must accompany this application.

Erosion and sedimentation control plan has been previously approved:

Title: \_\_\_\_\_ Date \_\_\_\_\_ Date Approved \_\_\_\_\_

*Erosion and sedimentation control plan attached:*

### Drainage Study

Previously Approved \_\_\_\_\_ Copy Attached \_\_\_\_\_  
Date \_\_\_\_\_

### Estimated Dates of Activity

Starting date \_\_\_\_\_ Completion Date \_\_\_\_\_

**Purpose** - State the purpose for which the grading application is filed.

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**Permit Fee:**

Compute the appropriate permit fee and engineering fee amount from the attached Fee Schedule and submit check(s) with this application. All checks made payable to "Upper Frederick Township".

**GRADING PERMITS:**

Residential - new construction (one and two family dwellings)	
Application review	\$100.00
Engineering escrow	\$500.00
New Residential and Commercial Land Developments and Non-Residential	
Application review	\$1,000.00
Engineering escrow	\$1,500.00
Residential Additions, Detached Residential Buildings, and other	
Application review	\$ 75.00
Engineering escrow	\$250.00

*Note: Engineering fees that exceed the escrow amount will be billed to the applicant.*

**Clean Fill:**

No grading permit shall be issued for the filling of materials other than clean fill.

I hereby certify the above information to be correct and hereby state that the work to be performed will be as presented herein.

\_\_\_\_\_  
(Signature of applicant)

\_\_\_\_\_  
(Name of applicant)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Telephone) (Date)

**Note:**

If a PennDOT or Township driveway permit is required, it must be obtained **prior** to submitting the grading permit application and a copy must be attached to the application.

This application, when approved and signed, is your permit. It must be accompanied by the approved permit plan.



**Township Use Only – Grading Permit**

Engineer's Recommendation: \_\_\_\_\_ Approval \_\_\_\_\_ Denial \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

Permit Fee Paid \$ \_\_\_\_\_ Escrow Amount \$ \_\_\_\_\_

Township Engineer's signature: \_\_\_\_\_

Punch List Inspection Date: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

I certify that final grading is compliance with approved plan and certificate of occupancy can be issued.

\_\_\_\_\_  
Signature Date

I recommend that \$ \_\_\_\_\_ be placed in escrow to guarantee completion of "Punch List" items and that a certificate of occupancy be issued upon posting of said escrow.

\_\_\_\_\_  
Signature Date

I certify that "Punch List" items have been satisfactorily addressed and escrow monies can be released.

\_\_\_\_\_  
Signature Date

**Approval to Proceed:** \_\_\_\_\_

Signature

Permit Number: \_\_\_\_\_

Date Issued: \_\_\_\_\_