

UPPER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS WORKSHOP MEETING MINUTES

February 7, 2024

Please reference audio posted on Upper Frederick Township Website for more detail – time stamps are noted next to agenda items(x:xx)

The regular monthly meeting for February was called to order by the Chairman at 7:01 PM.

TOWNSHIP REPRESENTATIVES IN ATTENDANCE: William Landman, Chairman; Lisa Fischer, Vice-Chairman; Sean Frisco, Supervisor; Tracy Tackett, Township Manager; Kate Hanna, Record Keeper

OTHERS IN ATTENDANCE: Dave & Lois Hoffman, Daniel Standish, Deb Fineran, CW Goffer Jr., Buck Reed, Tracy Harper, Dawn Grove, Don Cabot, Carolyn Coleman, Les Benzak, Mark Nolan, Mike Petosa, Kevin Murray, George Jones, Bill Karaffa, Kelly Sanchez, Daniel Sanchez

Pledge to the Flag

Public Comment (Audio start 0:02)

Don Cabot (0:13)– Mr. Cabot asked if there are any applications in for the Hendricks property, Mrs. Tackett stated there are none to date. Mr. Cabot questioned how Mr. Landman and Ms. Fischer were going to put a stop to this since their campaign stated stopping big development. Mr. Cabot explained that Bill and Lisa ran on this and wanted to know how and what they are going to do. Mr. Landman denied that he ran on stopping development, and stated he said that progress was coming and we can't stop progress, but we as a community could dictate what that progress looks like. Lisa explained that she never specifically said that they could stop development.

Bill Karaffa (1:44) – Complaints about 1732 Becker Road - home that has vehicles and gas cans everywhere. People are possibly living in the mobile home. He alleges that the owner is running a business from the property. Why hasn't the zoning officer done anything about it? He believes that complaints have been made about this property in the past. He also has concerns that they have cut all the trees down and the home stands out as an eyesore.

Kelly Sanchez (03:44) – The new supervisors ran on the notion that they would be streaming the meetings, why has it not happened yet. She does not understand why it can't happen immediately. It was stated that the township is working on measures to stream meetings, it is a process that takes some time do the getting the materials to do it properly. She also had concerns regarding Perkiomen Crossing Agenda item and if the Perkiomen Crossing HOA Board was notified of this agenda item

Daniel Sanchez (06:19) – Has concerns about a dog that has been barking constantly in the Perkiomen Crossing development. The Township will mail another letter to the dog owner addressing the noise complaint.

3. Big Road, Sal Lapio property (50:03)– Conditional Use for contractor units was approved in 2023. The next step would be submitting a Land Development review.

Mr. Landman asked if there was a way to tighten up our ordinances to make it more difficult for developers. Mrs. Tackett stated the Planning Commission has been working on many updates to ordinances. They will be working on reviewing the township campus, the comprehensive plan and support for agricultural activities. Ms. Fischer asked if there was a way of identifying high priority property's that the township may be interested in preserving in the future. Mr. Landman indicated an open space tax is an option and that he would be happy to present it to the community, as preservation is mentioned in the UF Comprehensive Plan.

Public Works Upgrade – Concept Design Development Proposal for Architect (1:04:07)

Mrs. Tackett presented the proposal for Luce Architects for the campus renovation design phase focusing on the Public Works department only. Mrs. Tackett believes that the addition and lean to would be sufficient for what the Public Works needs at this time. Adding an addition to the salt shed might be premature due to the possibility that the salt shed will be moved. It was recommended by Mrs. Tackett to move forward with the design phase so we can get moving in the project. It will take 4-6 weeks for the concept plan and another 4-6 weeks for the final design. It was asked if we can get a site plan first to see if we should move the salt shed in order to accommodate a drive through building. We need to be under contract soon in order to use the ARPA funds. Mr. Landman suggested using the ARPA funds for roads instead of the public works, the board agreed. In doing that, we can take our time in order to make sure the Public Works Department gets all their needs. Mr. Landman made a motion to have Luce Architects proceed with the Measurement & Documentation, Schematic Design Phase, and New Addition to Metal Garage. Ms. Fischer seconded the motion. Motion passed 3-0

Old Business

Vacancy Board Appointment (1:21:53)

The Township received 2 applications – Sandra Phillips and Deborah Fineran. They board discussed the applicants. Mr. Landman made a motion to appoint Deborah Fineran to the Vacancy Board position. Ms. Fischer seconded the motion. Motion passed 3-0

Audit Board Appointment (1:26:00)

Mrs. Tackett reached out to Thomas Blair, he ran for the position but did not win it. He is still interested.

Mr. Frisco objected to this appointment, however did not state the reason why.

Mr. Landman made a motion to appoint Thomas Blair to the Audit Board position. Ms. Fischer seconded the motion. Motion passed 2-1

Draft Agenda for February 14, 2024 (1:27:20)

Mrs. Tackett reviewed the draft agenda

Mr. Landman inquired whether anyone looked into providing the supervisors with Ipads/Tablets for these meetings. Mrs. Tackett stated it was never brought up before. Ms. Fischer and Mr. Frisco stated they did not need them.