

UPPER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES

February 14, 2024

Please reference audio posted on Upper Frederick Township Website for more detail – time stamps are noted next to agenda items(x:xx)

The regular monthly meeting for February 14, 2024 was called to order by the Chairman at 7:01 PM.

TOWNSHIP REPRESENTATIVES IN ATTENDANCE: William Landman, Chairman; Lisa Fischer (called in), Vice-Chairman; Sean Frisco, Supervisor; Kate Hanna, Record Keeper; Richard Almquist, Solicitor;

OTHERS IN ATTENDANCE: David Hanson, Mike Petosa, John Homa, David Garlich, Bryron Phillips, GW Goffer Sr., Julene Steigelmann, Jeffery Steigelmann, Bruce Fries, Bill Karaffa, Kevin Murray, Don Cabot, Mark Nolan, George Jones, Rob & Desra Keenan, William Morwald, William C. Morwald, Les Benzak, Carolyn Coleman

Pledge to the Flag

Authorization to Live Stream Meetings (0:00:08)

A discussion took place regarding the live streaming of the BOS Meetings. Mr. Frisco questioned logistics and cost of livestreaming. Mr. Landman responded that these items have yet to be worked out. There was discussion regarding the township residents' demand for live streaming. Ms. Fischer reminded everyone that a specific resident asked last week when this would be available. She also indicated that as residents see minutes and the livestreaming is advertised, the viewership would increase. Mr. Landman indicated that he would like to show transparency with streaming the meetings. Mr. Landman made a motion to live stream meetings after the Township has had time to properly set up the logistics. Mr. Frisco seconded the motion. Motion passed 3-0.

Public Comment (0:05:40)

Don Cabot – Mr. Cabot inquired whether the township has received any applications for development. He stated that Mr. Landman was going to stand up to developers which he interpreted as stopping development.

George Jones – Mr. Jones states he does not like the tenure of these meetings and the meetings should stick to township business.

Dave Hanson – Wanted to talk about the schoolhouse and asked if he should hold his comments until that agenda item was discussed. He was asked to do so.

Dave Garlich – In Mr. Landman's previous campaigns he stated he would stop back door deals. He would like to know why executive meetings are still being held? Mr. Almquist explained an executive session and the purpose of the executive session.

Mike Petosa - Abandoned mobile home on Woodchuck Lane that is unsecured and people are entering the property. He believes this is a fire and safety hazard. The zoning officer told him he is unsure of how to handle the situation, has the township looked into this?

Dave Garlich- Stated the 1836 Perkiomenville Road looks terrible and the owner is back living in the trailer. Is the township planning on acting on this?

Building & Zoning Report (0:30:34)

The Building and Zoning report for January 2024 was submitted by LTL Consultants. There were 3 permits issued, 6 inspections and ongoing zoning issues for the month.

Planning Commission (0:30:54)

The Planning Commission met on January 25, 2024. The meeting consisted of review of what the planning commission is responsible for. They also reviewed the annual report and review of Historic Resources Ordinances.

CPVRPC (0:31:10)

Nothing to report

Parks & Recreation Board (0:31:19)

Parks and Rec discussed additional playground equipment to complete the grant.

Manager Update (0:31:40)

- No update

New Business: (0:31:50)**1. Resolution 2024-05 Adoption of the Emergency Operations Plan and Promulgation (0:31:58)**

This is the re-adoption of the EOP due to there being two new Board members.

Mr. Landman made a motion to adopt Resolution 2024-05, Ms. Fischer seconded the motion. Motion passed 3-0

2. Resolution 2024-06 Upper Frederick Township Fee Schedule (0:32:33)

The consultant missed changing #1d to 200 square feet from 1,000 sf. This corrects resolution corrects that.

Mr. Landman made a motion to adopt Resolution 2024-06 to amend the Township Fee Schedule reflecting the requirement that accessory building 200 square feet and greater are required to obtain a building permit. Ms. Fischer seconded the motion. Motion passed 3-0

3. Authorization to issue RFPs for Township Engineer & Water/Sewer and Environmental Engineer (0:33:10)

The RFPs have been amended per comments from the Board of Supervisors.

Mr. Landman made a motion to authorize the manager to post and advertise the RFPs for Municipal Engineer and Water/Sewer and Environmental Engineer. Ms. Fischer seconded the motion. Motion passed 3-0

4. Acceptance of Planning Commission Annual Report (0:34:02)

The annual report for 2023 is provided from the PC. This report was not produced for the years 2022 & 2022. Mrs. Tackett can create these if the board feels necessary.

Mr. Landman made a motion to accept the Planning Commission Annual Report for 2023. Ms. Fischer seconded the motion. Motion passed 3-0

The Board has requested Mrs. Tackett to produce Annual Reports for prior years.

Old Business:

It was determined that the township has no intention of selling the property and should move forward with the lot consolidation for the township property and this should include the schoolhouse property.

3. 855 Perkiomenville- Update regarding possible greenway easement and request from Montgomery County to contribute \$84,576 toward farm preservation of 855 Perkiomenville, Rd. (1:16:37)

The Board can act on the request from the County to contribute 15% toward the cost of the preservation, or hold off until next month when we've had a chance to meet with the owner. The Board would like to wait until we can meet with the property owner before making any decisions.

George Jones – How many acres is the Township looking to get for an easement? 1 acre

Buck Reed – Clarified that the property owner is selling the development rights. He questioned why we are talking about running a trail system from Schuylkill River Trail, Green Lane, ect? Why would we be acting on this and giving access to our backyards while also talking about our safety. We are building an infrastructure for future development?

UPCOMING MEETINGS (1:24:09)

Parks Board Meeting February 27, 2024 at 7 PM
Planning Commission Meeting February 29, 2024 at 7 PM

ANNOUNCEMENTS:

Suggestion Box for Community Day and other Community Events
UFFT Easter Flower Sale Friday, March 29, 2024 9am - 6 pm & Saturday, March 30, 2024 8 am – 4 pm
Register for ReadyMontco Emergency Alerts

ADJOURNMENT

Mr. Landman motioned and Ms. Fischer seconded to adjourn the regular meeting at 8:32 PM. Motion passed 3-0.



William Landman, Chairman



Lisa Fischer, Vice- Chairman

Sean Frisco, Supervisor