

**UPPER FREDERICK TOWNSHIP  
PARKS AND RECREATION BOARD**

**Meeting Minutes  
September 19, 2023**

**Township Attendance:** Kevin Murray, Steve Zimmerman; Desra Keenan; Michael Frederick; Ed Goltz, Tracy Tackett,

**Public Attendance:** None

The meeting was called to order at 7:00 PM.

**Pledge to Flag**

**Public Comment**

None

**Minutes**

Kevin Murray made a motion to approve the minutes from the August 15, 2023 meeting, Michael Frederick seconded the motion. Motion passed 5-0

**BUSINESS BEFORE THE BOARD**

**New Business**

**Resignation of Steve Zimmerman**

Steve Zimmerman reported that he will be moving out of state in the near future and will need to resign. He expressed his gratitude to the other members of the Parks Board. He will notify the Township Manager of his official resignation date, but will still be available for Community Day.

Members of the Parks Board thanked Steve for his years of service and wished him the best in his new adventures.

**Old Business**

**Playground Equipment- Update**

Tracy Tackett reported that the playground equipment and shade structures ordered are scheduled to ship on October 13<sup>th</sup>. She also mentioned that the Parks Board needs to choose one more piece of equipment for the park to maximize the use of grant funds. The Public Works crew will begin expanding the playground area and fill in after Community Day.

**Speelhoffer Park**

Tracy Tackett reported there have not been any complaints regarding dog waste pick-up, but it appears there are a few people who are going above and beyond to pick up excess waste that they find. The Parks Board expressed appreciation to those people doing extra.

This past weekend it was reported that a user of the park who appeared to be intoxicated backed into the kiosk at Speelhoffer Park and broke the post. This will require a significant amount of time and effort to repair. It was suggested that a post be made of Facebook asking for any information about who may have hit it to try to get them to take responsibility for the damage. Michael Frederick offered a space 4 x 4 post to the township if that would help. It was also suggested that a post should be made reminding users of the park that alcohol is not permitted.

## **Community Day**

The Parks Board reviewed the latest summary of vendors, sponsors, and participants. Extra raffle tickets can be given out to people who bring food donations. Members also went through the supplies in the storage area.

- Vendors can just pull through their space and keep vehicle behind space on grass.
- Due to a lack of response, it was decided to cancel the cornhole tournament.
- Extra raffle tickets should be purchased. Follow-up with the brewery vendor
- Confirm the rock wall/bungee jump/inflatable obstacle course
- Return the trailer to Spring Mountain on Saturday.
- Double check the number of port-a-potties and hand washing stations we normally reserve.
- Make sure we have at least two tanks of propane for food vendor.
- Confirm the Cub Scouts will not be selling popped corn on site.
- Check with vendors with kid activities where they want to set up.
- Confirm Fire Company will be parking.

## **Upcoming Meetings**

Next Board of Supervisor meeting: October 12, 2023 at 7 PM. Michael Frederick will plan to attend.

**Adjournment:** Kevin Murray motioned and Steve Zimmerman seconded to adjourn the meeting at 8:03 pm. Motion was approved by all.