

**UPPER FREDERICK TOWNSHIP
PARKS AND RECREATION BOARD**

**Meeting Minutes
June 20, 2023**

Township Attendance: Kevin Murray; Steve Zimmerman; Desra Keenan; Ed Goltz; Micheal Frederick, Tracy Tackett,

Public Attendance: Alexis Berry-Heckler and Pam Reich

The meeting was called to order at 7:00 PM.

Pledge to Flag

Public Comment

None.

Minutes

Kevin Murray made a motion to approve the minutes from the May 16, 2023 meeting, Steve Zimmerman seconded the motion. Motion passed 5-0

BUSINESS BEFORE THE BOARD

New Business

Movie on the Mountain

It was agreed to move the movie night to September 16, 2023 to avoid a conflict with another event in the area. The rain date will be September 23, 2023.

- Kevin will double-check with the Snow Kone Factor vendor about the new date.
- Victory Bank is expected to be the sponsor again this year. An itemized invoice will need to be provided to Victory Bank. Last year they covered all expenses and it is anticipated they will again this year.
- It was suggested improved lighting should be provided near the restrooms. The volunteers will bring camping lights.
- It was suggested the screen should be more centrally located relative to the parking lot to accommodate more cars.
- Upper Frederick will bring some cases of water.
- Movies- representatives from each township will choose their top three movies and regroup to choose top choice in July.

Old Business

Speelhoffer Park

Mrs. Tackett reported that the Board of Supervisors approved the ordering of the proposed shade structures as recommended by the Parks Board and the State has confirmed they are acceptable for the grant, but the site plan for the park needs to be updated to reflect their proposed location near the concrete pads. The shade structures will be ordered this week.

Wayland Park- Eagle Scout Project Update

The Eagle Scouts had installed bird houses and trail markers for the blue trail in Wayland Park.

Grant Funding for Playground

Mrs. Tackett reported that the Board of Supervisors approved the ordering of the playground structure as recommended by the Parks Board and the State has confirmed we can move forward with the purchase. Mrs. Tackett explained that the playground will have to be extended to accommodate the side of the structure. The Public Works crew will extend the play area and slope the edges away from the playground. A new fence will then be installed along the perimeter, preferably a fencing that is more secure than split rail.

Community Day

Mrs. Tackett reported that the sponsor letters, vendor letters, and communication to community organizations went out. Sponsorships to date total \$1,485. Vendor letters will be sent out in the near future along with emails. Michael Frederick asked staff to send out the letter requesting participants for the corn hole competition and he would organize it the day of the event and donate the \$100 prize money. Michael Frederick stated the fire company will park cars.

Upcoming Meetings

Next Board of Supervisor meeting: July 13, 2023 at 7 PM. Kevin Murray will plan to attend.

Adjournment: Kevin Murray motioned and Ed Goltz seconded to adjourn the meeting at 7:39 pm. Motion was approved by all.