

**UPPER FREDERICK TOWNSHIP  
PARKS AND RECREATION BOARD**

**Meeting Minutes  
May 16, 2023**

**Township Attendance:** Kevin Murray; Steve Zimmerman; Desra Keenan; Ed Goltz; Tracy Tackett,

**Public Attendance:** None

The meeting was called to order at 7:00 PM.

**Pledge to Flag**

**Public Comment**

None.

**Minutes**

Kevin Murray made a motion to approve the minutes from the April 18, 2023 meeting, Steve Zimmerman seconded the motion. Motion passed 4-0

**BUSINESS BEFORE THE BOARD**

**Old Business**

**Speelhoffer Park**

Mrs. Tackett reported that she checked about mulch and/or millings for an ADA accessible path in Speelhoffer Park and it was suggested that these materials would not be good choices and would be difficult to maintain. Mrs. Tackett also received additional shade structure information regarding life-span and whether the canvas can be left up year round. Canopies do need to be taken down during inclement weather (wind/snow) and seasonably at a minimum. The canopies come with a ten (10) year warranty and the posts come with a 100 year warranty.

Following discussion, the Parks Board determined that a single post 16' by 16' shade structure should be ordered for the small dog area and a two-post 22' by 15' shade structure for the larger fields should be ordered. The shade structure will be installed near the entry pavement area to provide ADA accessibility per the grant requirements. The canvas is recommended to be sand color and the posts will be brown.

**Wayland Park- Eagle Scout Project**

It was noted that the Eagle Scouts had begun work on installation of bird houses and trail markers in Wayland Park.

**Grant Funding for Playground**

The Parks Board reviewed possible playground structures for Friendship Park. The preferred play structure is the Burke SY-3214 Play Structure for ages 2-5. It was recommended that Mrs. Tackett get a final cost estimate to see how much of the grant funding would be required for this structure, freight and installation. The Parks Board could then determine additional structures for the remainder of the grant funding.

### **Community Day**

Mrs. Tackett reported that the sponsor letters went out and sponsorships to date total \$1,385. Vendor letters will be sent out in the near future along with emails to community organizations.

### **New Business**

It was noted that Movie on the Mountain will occur this year and the Parks Board agreed the weekend after Labor Day weekend is preferred, September 9, 2023. It was suggested the Snow Kone Factory should be invited back again this year.

### **Upcoming Meetings**

Next Board of Supervisor meeting: June 8, 2023 at 7 PM. Steve Zimmerman will plan to attend.

**Adjournment:** Kevin Murray motioned and Steve Zimmerman seconded to adjourn the meeting at 8:05 pm. Motion was approved by all.