

**UPPER FREDERICK TOWNSHIP
PARKS AND RECREATION BOARD**

**Meeting Minutes
April 18, 2023**

Township Attendance: Kevin Murray; Steve Zimmerman; Desra Keenan; Michael Frederick (arrived late); Tracy Tackett,

Public Attendance: Bruce Fries

The meeting was called to order at 7:00 PM.

Pledge to Flag

Public Comment

None.

Minutes

Kevin Murray made a motion to approve the minutes from the February 21, 2023 meeting, Steve Zimmerman seconded the motion. Motion passed 3-0

BUSINESS BEFORE THE BOARD

Old Business

Speelhoffer Park

Mrs. Tackett reported that there is approximately \$10,000-\$12,000 remaining from the grant for Speelhoffer Park. The Parks Board reviewed different types of canvas style shade structures for the dog park. It was noted that a requirement of the grant funding is that the shade structure be ADA accessible. It was suggested that the two-post shade structure installed next to the concrete area spanning both sides of the large dog park fields could be a good alternative, even though the preference is to locate the shade structure further away from the entrance. It was suggested a single-post 16' structure in the small dog park area positioned next to the proposed concrete and fence line would be a good alternative in the small dog area. It was agreed by the Park Board members that the sand color of canvas would be most preferred to minimize fading.

Mrs. Tackett was asked to research what type of path material would be considered to be acceptable to meet ADA requirements, look into the life span of these structures, and find out if the canvas can be left up year round.

Wayland Park- Eagle Scout Project

Mrs. Tackett reported that she and Thomas Killoran walked and mapped the trail in Wayland Park and the total distance was approximately 2.5 miles. They then walked the perimeter trail that circles the outside of the fields with Michael Frederick to map out the first loop for the Boy Scouts project. This will be the blue trail and it is 1.1 miles in length. The second trail walked was the trail in the northern woods and that trail loop is approximately 1 mile in length. This will be the white trail. Mr. Frederick noted that the posts may not work as well for this trail and they may need to do blazes on the trees instead. The third loop in the woods near Swamp Creek and Colonial Road will have to be done at a future date.

Mr. Frederick reported they will begin work on the blue trail April 29th and 30th.

Grant Funding for Playground

The Parks Board went out to look at the existing structure and agreed it still had some life in and should be kept for the foreseeable future. The new play structure should be located in an area bumped out toward the big field. It was agreed that members would review the catalogues and potential play structures prior to the May meeting.

Community Day

Mrs. Tackett reported that they plan to send out the sponsor and vendor letters within the next couple weeks and she will follow-up with the fire company about parking. The DJ has been secured. The idea of a battle of bands was discussed and it was decided to wait another year before adding such an item.

Wood Policy

Mrs. Tackett explained that the Township has been contacted by a resident regarding being allowed to take downed wood from Wayland Park. The idea of a wood policy was taken to the Board of Supervisors in April. It was requested that feedback from the Parks Board and Steve Heller would be appreciated.

The Parks Board would prefer to not have a wood pick-up area in Wayland Park for the reasons mentioned at the Board of Supervisors meeting, but if the Township wants to have such a location at the municipal building, that seemed okay. One member suggested that maybe it could be offered to Township volunteers. After discussion, it was generally agreed that it is probably not worth making it available.

New Business

None

Upcoming Meetings

Next Board of Supervisor meeting: May 11, 2023 at 7 PM. Kevin Murray will plan to attend.

Adjournment: Kevin Murray motioned and Steve Zimmerman seconded to adjourn the meeting at 7:55 pm. Motion was approved by all.