

**UPPER FREDERICK TOWNSHIP  
PARKS AND RECREATION BOARD  
Meeting Minutes  
November 21, 2023**

**Township Attendance:** Kevin Murray, Desra Keenan; Michael Frederick; Tracy Tackett,

**Public Attendance:** None

The meeting was called to order at 7:02 PM.

**Pledge to Flag**

**Public Comment**

None

**Minutes**

Kevin Murray made a motion to approve the minutes from the October 17, 2023 meeting, Michael Frederick seconded the motion. Motion passed 3-0.

**BUSINESS BEFORE THE BOARD**

**Old Business**

**Christmas Tree Lighting**

The Christmas Tree Lighting/Holiday Celebration event is scheduled for December 3<sup>rd</sup> at 6:30 PM. Santa is scheduled to arrive on a fire truck provided by the UF Fire Company for carols by the local Boy Scout pack. It was suggested the Township provide cider, hot cocoa, and cookies. Mrs. Tackett will get all the food supplies prior to the event, but asked for assistance with serving the hot drinks.

**Playground Equipment and Fencing**

Mrs. Tackett reported that the playground has been installed and now the public works crew will schedule the installation of filter fabric, stone, and playground mulch. Additional railroad ties are also needed to extend around the boundary of the new play area. An additional cost estimate was received for fencing and the best price is just under \$9,000. Mrs. Tackett said she is checking with the insurance company to determine if a fence is required. If not, the Parks Board would like to consider not having a fence.

Mrs. Tackett explained that the purchase of the current playground totaled approximately \$48,000, leaving \$18,000 for one additional piece of play equipment.

**Speelhoffer Park- Shade Structure Update**

The shade structures were installed, but the canopy for the smaller structure is the wrong size, so the proper size canopy should be received by the end of November.

**New Business**

**Swamp Creek Stomp 2024**

Kevin Murry suggested the Parks Board wait until the new year to decide whether to do the Swamp Creek Stomp.

It was suggested the Christmas tree recycling could occur the same as last year with the public works staff collecting trees from designated locations and taking them to the goat/sheep farm.

**Upcoming Meetings**

Next Board of Supervisor meeting: December 14, 2023 at 7 PM. Kevin Murry will plan to attend.

**Adjournment:** Kevin Murray motioned and Michael Frederick seconded to adjourn the meeting at 7:34 pm. Motion was approved by all.