

**UPPER FREDERICK TOWNSHIP
PARKS AND RECREATION BOARD
Meeting Minutes
October 17, 2023**

Township Attendance: Kevin Murray, Steve Zimmerman; Desra Keenan; Michael Frederick; Ed Goltz, Tracy Tackett,

Public Attendance: None

The meeting was called to order at 7:00 PM.

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Public Comment

None

Minutes

Michael Frederick made a motion to approve the minutes from the August 15, 2023 meeting, Steve Zimmerman seconded the motion. Motion passed 4-0-1

BUSINESS BEFORE THE BOARD

New Business

Christmas Tree Lighting

The Christmas Tree Lighting/Holiday Celebration event was discussed and it was agreed that it should continue to be held the first Sunday at 6:30 PM at the pavilion at Friendship Park. It will be December 3rd at 6:30 PM. It was discussed this celebration could also possibly include a Menorah lighting. Mrs. Tackett will contact the Cub Scout about caroling at the holiday celebration.

Old Business

Playground Equipment and Fencing

Mrs. Tackett reported that the playground equipment and shade structures have been received and are being scheduled for installation. Mrs. Tackett requested guidance from the Parks Board regarding placement of structure. It was agreed by Board members that it should be installed diagonally from the existing play structure, closer to the pavilion.

More cost estimates will be obtained for the fencing and this topic will be discussed at the November meeting along with the final choice for a play structure in the remaining space available.

Speelhoffer Park- Shade Structure Update

The shade structures were received and will be scheduled for installation.

Community Day

Mrs. Tackett reported that staff is preparing to send out thank you letters to participants. It was agreed that the attendance appeared to be lower this year. It was speculated this could be because of weather and/or a lot of other community events happening on the same day. Kevin Murry reported that Moccia's did okay.

Upcoming Meetings

Next Board of Supervisor meeting: November 9, 2023 at 7 PM. Michael Frederick will plan to attend.

Adjournment: Steve Zimmerman motioned and Ed Goltz seconded to adjourn the meeting at 7:28 pm. Motion was approved by all.