

UPPER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
February 9, 2023

The regular monthly meeting for February 2023 was called to order by the Chairman at 7:00 PM.

OFFICIALS/CONSULTANTS IN ATTENDANCE: Sean Frisco, Chairman; Ronald Di Francesco, Vice Chairman; Tracy Tackett, Township Manager; Norm Ulrich, LTL Consultants; Kenn Picardi; Matt Landis; Kevin Murray, Park Board

OTHERS IN ATTENDANCE: GW Goffer Sr, , Dawn Grove, Tracey Harper, Bill Landman, Jen & Paul Christman, Bill Karaffa, Louis Hoffman, Les Benzak, William C. Morwald, Ellen & David Garlich, Lois & Dave Hoffman, Carolyn Coleman, Mike Petosa, Donna Usavage, Lisa Fisher, Sue Myer, Ed Myer, Mark Nolan, J. Bieberfeld, D. Jones, Abe Phillips, Mike Rosiak, C. Clineschmidt, Brad Clineschmidt, Don Cabot

Pledge to the Flag

Public Comment

Mike Rosiak – Looked for 2023 minutes. Mrs. Tackett explained that the minutes would be posted after they are approved by the Board of Supervisors. Therefore, January 2023 minutes will be posted after the February 9, 2023 meeting.

Brad Clineschmidt – Wanted to thank the supervisors for a wonderful experience living in the township for over 30 years. He would like to see diversity on the BOS. He hopes they will choose a democrat or independent.

Denny Jones -Would like to know why the minutes cannot be posted immediately after the meeting? Mrs. Tackett explained that they need to be prepared and approved before posting.

Donna Usavage – Would it be possible to video tape the meeting and post immediately?

Appointment of Supervisor

It was noted that this is an 11-month position, whoever takes it will need to follow the election process if they wish to continue in the position.

Mr. Frisco made a motion to appoint Thomas Trojansky to the open Board of Supervisors position. Mr. Di Francesco seconded the motion. Motion passed 2-0.

MINUTES

Mr. Frisco motioned to approve January 3 and January 12, 2023 Board of Supervisors meeting minutes. Motion was seconded by Mr. Di Francesco. Motion passed 2-0

TREASURER'S REPORT

The Treasurer's report for January 2023 was submitted and includes all funds budget and income reports and statement of cash balances. Mr. Frisco made a motion to accept the Treasurer's Report as presented and file for audit. Mr. Di Francesco seconded the motion. Motion passed 2-0

BILLS TO BE PAID LIST

The cash disbursement report for the month of January 2023 was submitted for approval. The list of bills to be paid is included at the end of the report. The total payables for the month are \$123,184.63; Mr. Frisco made a motion to approve payment of the bills and to advance to the Treasurer the funds to pay any needed bills or expenditures, to save penalties or accrue interest and payroll, prior to the Board of Supervisors meeting on March 9, 2023. Mr. Di Francesco seconded the motion. Motion passed 2-0.

EMERGENCY SERVICES

Plymouth Community Ambulance/Lower Frederick Division

The monthly report from Plymouth Ambulance was submitted and posted for review. There were 33 calls for the month of January 2023. Thirteen of the calls were for Frederick Living.

Fire Company Report

Upper Frederick Fire Company reported there were 14 calls for the month of January 2022.

PERKIOMEN CROSSING WATER/SEWER PLANT REPORT

IVY RIDGE SEWER PLANT REPORT

Report is posted for public review. Mr. Landis reported the plants are good. No violations to report. Perkiomen Crossing had a new chlorine dispenser installed, this will greatly reduce the number of tablets used. A new surge protector was installed as well. Ivy is running well; booster pumps will need to be replaced soon.

PUBLIC WORKS/ROAD REPORT

The monthly Public Works/Road report for January 2022 was presented and a copy has been posted for public review. Work included swale repair, road maintenance, park maintenance, work orders as requested, and miscellaneous repairs and maintenance to equipment.

ENVIRONMENTAL ENGINEER'S REPORT

No report for January 2023

CIVIL ENGINEER'S REPORT

Mrs. Tackett stated the monthly report for January 2023 has been updated, posted and distributed. Mrs. Tackett stated there are no updates of importance. Bid package for Faust and Sweisford Roads will be ready shortly.

BUILDING & ZONING REPORT

The Building and Zoning report for January 2023 was submitted by John Koch, LTL Consultants and was distributed and posted. There were 4 permits issued, 8 inspections and ongoing zoning issues for the month. Mrs. Tackett stated the zoning violation for Gravel Pike is ongoing, it seems as though they have continued to increase the number of unregistered vehicles on the property. Mr. Picardi will look into other options. Zoning issue at 1847 Perkiomenville Road is ongoing. The property owner is unable to leave the property due to not have reliable transportation and is requesting the township postpone enforcement action to allow her time to receive a truck that was ordered, but which requires 16 weeks for delivery. The BOS agreed to allow her to stay on the property until May 1, 2023.

PLANNING COMMISSION

No January meeting

PARKS & RECREATION BOARD

No January meeting. The Board is considering canceling the Swamp Creek Stomp, Mr. Murray does not have the required amount of time to plan it this year.

Manager Update

Mrs. Tackett reported the water study at Perkiomen Crossing is underway and she is hoping for a draft in February. Mrs. Tackett provided an update regarding the plans for a meeting room expansion and building renovation. We are waiting to hear from the architects regarding conceptual alternatives. The new sign will be ready for installation soon.

BUSINESS BEFORE THE BOARD

New Business:

1. Consider a motion to appoint Robert C. Bezgin as the Township's Auditor.

Mrs. Tackett explained that the three-year term of the previous auditor has expired and requests for a new auditor were sent out, but only one proposal was received. The Township historically contracts this job out to ensure an outside, qualified professional reviews the finances of the Township. The proposal received was from Robert C. Bezgin, for an amount similar to the previous auditor. Mr. Frisco made a motion to appoint Robert C Bezgin as the Townships Auditor at cost \$6,000 for 2022 audit, \$6,200 for 2023 audit, and \$6,400 for 2024 audit. Mr. Di Francesco seconded the motion, motion passed 2-0

2. Appointment to vacancies on UCC/Appeals Board and Agricultural Advisory Committee

Mrs. Tackett explained that there is one opening for each of the boards. To date the township has received interest from Patrick Dunham for either the UCC or Agricultural Advisory Committee. William Landman and Patrick Dunham have both expressed interest in the Agricultural Advisory Committee.

Mr. Frisco made a motion to appoint Patrick Dunham to the UCC/Appeals Board for the year 2023. Mr. Di Francesco seconded the motion. Motion passed 2-0

Mr. Di Francesco made a motion to appoint William Landman to the Agricultural Advisory Committee to the for the year 2023. Mr. Frisco seconded the motion. Motion passed 2-0

3. Selling equipment on Muni-bid

Mrs. Tackett stated that the new road mower and sign have been received. She would like to get these listed on Muni-Bid to see if we can sell them.

Mr. Frisco made a motion to authorize staff to advertise the sale of the mower and the sign. Mr. Di Francesco seconded the motion. Motion passed 2-0

4. Green Lane Park- Master Plan Update- Steering Committee Appointment

The township was contacted by representatives of the county regarding the Green Lane Master Plan. We have been invited to have representation on the Green Lane Master Plan Steering Committee. No one from the planning commission or parks and recreation board offered to volunteer for the position. Mr. DiFrancesco volunteered for the position.

Old Business:

None

Public Comment:

Donna Usavage –The public expressed their concern with Mr. Trojansky and their perceived conflict of interest. She expressed concern with Mr. Trojansky having conflict of interest working at Plymouth Ambulance. Mr. Picardi explained that if there would be a conflict of interest, Mr. Trojansky would abstain from discussions/voting particularly if it pertained to Plymouth Ambulance.

Lisa Fisher – She feels there is an optics issue, Mr. Frisco and Mr. Di Francesco are guilty by association. There were 2 good candidates last week and she isn't sure how they made this decision.

Dave Hoffman – Agrees with Ms. Fisher

Caroline Coleman – Stated her husband had more experience than the two current supervisors combined. There were also 2 other qualified candidates. She asked how does the chairman of the board not bear responsibility for the conflict of interest with Bill Tray in 2021?

Les Banzak – Would like to congratulate Mr. Trojansky. Expressed his concerns with conflict of interest. Hopes he abstains from voting if there is a conflict of interest.

Tracy Harper – Stated the Board had an opportunity to gain the residents trust with this vote, but that has been lost.

UPCOMING MEETINGS

(Check website agenda <https://www.upperfrederick.org/AgendaCenter> prior to meeting for possible cancellations)

Parks Board Meeting February 21, 2023 at 7 PM

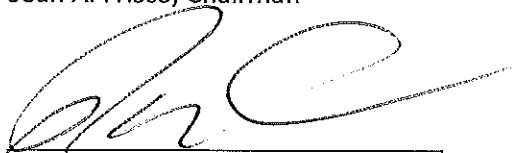
Planning Commission Meeting February 23, 2023 at 7 PM

ADJOURNMENT

Mr. Frisco motioned and Mr. Di Francesco seconded to adjourn the regular meeting at 7:41 PM.



Sean A. Frisco, Chairman



Ron Di Francesco, Vice Chairman