

UPPER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS

BOS Workshop Meeting Minutes
September 7, 2023

The workshop meeting of the Upper Frederick Township Board of Supervisors, was called to order by the Chairman at 7:00 PM.

Attending Were: Sean Frisco, Chairman, Ron Di Francesco, Vice-Chairman; Thomas Trojansky, Supervisor; Tracy Tackett, Township Manager; Kate Hanna;

Others in Attendance: Beth Ann Bittner Mazza, Tracy Harper, Mark Nolan, Thomas Blair, Frank Darcy, Les Benzak

Public Comment: None

Minutes: None

BUSINESS BEFORE THE BOARD

New Business

1. Senator Pennycuik Office Representative- to discuss local issues
Beth Ann Bittner Mazza introduced herself as a representative from the Senators office. Ms. Mazza was in attendance to discuss local municipality needs. She announced a Local Share Grant was recently opened. This could possibly help with funds for the Perkiomen Crossing water project. She stated the newly appoint State Fire Commissioner will be visiting and speaking at 2 local events, it would be a good opportunity for our Fire Chief and Emergency Management team to attend. She recommended reaching out to herself or Senator Pennycuik's office with any questions, concerns or needs the township has.

2. Luce Architects- Presentation of conceptual plans for schoolhouse meeting room- seeking feedback from Board
A representative form Luce Architects was in attendance to present the conceptual rendering of the proposed School House Meeting Room. Two plans were shown, one with a small conference room addition and one without. Mr. Frisco would like cost estimates before approving a conference room. It was noted that it would be cost effective to build the conference room with the renovation versus adding on at a later date. Mrs. Tackett stated we do have funds saved and also the ARPA funds to assist in the project.

3. Appoint Jared Landis as Emergency Management Coordinator and appoint Jeff Steigelman as Deputy Emergency Management Coordinator
Last month Barbara Landis submitted her letter of resignation as Emergency Management Coordinator (EMC). Jared Landis is currently the Deputy EMC and he is willing to become the EMC and Jeff Steigelman is willing to become Deputy.

Mr. Frisco made a motion to appoint Jared Landis as the Upper Frederick Township Emergency Management Coordinator and to appoint Jeff Steigelman as the Deputy Emergency Management Coordinator. Mr. Di Francesco seconded the motion. Motion passed 3-0

4. Agricultural Security Area (ASA) Application Receipt Acknowledgement

Location: 1219 Faust Road

Acreage: 19.75 acres

William and Kristen Landman are requesting the addition of their 19.75-acre property located at 1219 Faust Road to the Agricultural Security Area of Upper Frederick Township. Acknowledging receipt of this application is the first step of this application process. Once the Board acknowledges receipt of the application staff will post notices, advertise in the local paper and schedule the application for review by the Planning Commission and the Agricultural Advisory Board. The application will then come back to the Board of Supervisors for approval.

Mr. Frisco made a motion to acknowledge receipt of the Agricultural Security Area Application submitted by William and Kristen Landman for the property at 1219 Faust Road. Mr. Di Francesco seconded the motion. Motion passed 3-0

5. Adoption of 2024 Budget Schedule

Mrs. Tackett presented the 2024 Budget Schedule for the board to review.

Mr. Frisco made a motion to approve the 2024 Budget Schedule as presented. Mr. Di Francesco seconded the motion. Motion passed 3-0

6. 2023 Budget Amendments

Mrs. Tackett discussed the necessary budget amendments that are needed for the 2023 Budget. These amendments will be on the agenda on September 14th for adoption.

Old Business

Mrs. Tackett noted that the Perkiomen Crossing water pump was repaired, residents have commented that the water pressure has improved significantly. Discussions will need to be had concerning the water rates.

UPCOMING MEETINGS

Board of Supervisors Regular Meeting September 14, 2023 at 7 PM

Parks Board Meeting September 19, 2023 at 7 PM

Planning Commission Meeting September 28, 2023 at 7 PM

ANNOUNCEMENTS

Movie on the Mountain

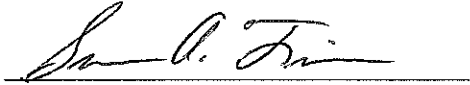
'Luca'

at Spring Mountain, September 16, 2023 opens at 6:30 PM

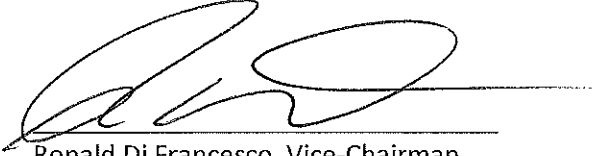
Community Day, September 30, 2023, 10 AM to 3 PM

Mr. Frisco motioned and Mr. Di Francesco seconded to adjourn the meeting at 7:38 PM.

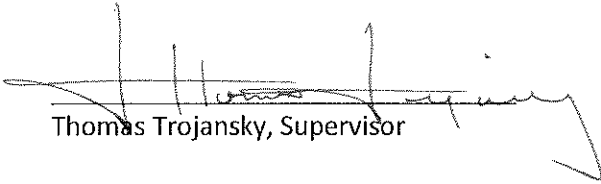
Motion passed 3-0.



Sean A. Frisco, Chairman



Ronald Di Francesco, Vice-Chairman



Thomas Trojansky, Supervisor

