

UPPER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS MEETING
January 13, 2022

The regular monthly meeting for January 2022 was called to order by the Chairman at 7:00 PM.

OFFICIALS IN ATTENDANCE: Sean Frisco, Chairman; William Tray, Vice Chairman; Dave Allebach, Solicitor; Norm Ulrich, Township Engineer; Rick Sacks, Environmental Engineer; Matt Landis, Miller Environmental; Kate Hanna, Administrative Assistant; Tracy Tackett, Township Manager; Steve Heller, Roadmaster

OTHERS IN ATTENDANCE: Charles Goffer, Big Road; Dan Ifkowitz, Big Road;

Pledge to the Flag

Public Comment

NONE

MINUTES

Mr. Frisco motioned to approve December 2, 2021 Workshop minutes and the December 9, 2021 BOS minutes. Motion was seconded by Mr. Tray.

TREASURER'S REPORT

The Treasurer's report for December 2021 was submitted and includes all funds budget and income reports, statement of cash balances and tax collectors report. Mr. Frisco made a motion to accept the Treasurer's Report as presented and file for audit. Mr. Tray seconded the motion.

BILLS TO BE PAID LIST

The cash disbursement report for the month of December 2021 was submitted for approval. The list of bills to be paid is included at the end of the minutes. The total payables for the month are \$39,303.92; Mr. Frisco made a motion to approve payment of the bills and to advance to the Treasurer the funds to pay any needed bills or expenditures, to save penalties or accrue interest and payroll, prior to the Board of Supervisors meeting on February 10, 2022. Mr. Tray seconded the motion.

EMERGENCY SERVICES

Plymouth Community Ambulance/Lower Frederick Division

The monthly report from Plymouth Ambulance was submitted and posted for review. There were 6 calls for Frederick Living.

Harleysville Area EMS/Community Ambulance

No report submitted

Fire Company Report

Upper Frederick Fire Company reported there were eight (8) calls for the month of December 2021.

PERKIOMEN CROSSING WATER/SEWER PLANT REPORT **IVY RIDGE SEWER PLANT REPORT**

Report is posted for public review. Mr. Matt Landis reported the plants are good. No violations to report. DEP conducted an unannounced inspection

PUBLIC WORKS/ROAD REPORT

Mrs. Tackett presented the monthly report for December 2021, it has been posted for public review. Work included road maintenance/Tree maintenance, plowing/salting roads, replace decking on trailer, swale work and work orders as requested. Miscellaneous repairs and maintenance to equipment.

ENVIRONMENTAL ENGINEER'S REPORT

Mr. Sacks of IES stated the monthly report for December 2021 was distributed and posted for review. Completed the repair work at the Perkiomen Crossing WWTP which included airline connection and replacement of the discharge check valves. Routine inspection with PADEP was completed on December 2, 2021. Suggested well cap on #2 be replaced. Looking into possible leak on Glenwood Drive

CIVIL ENGINEER'S REPORT

Mr. Ulrich stated the monthly report for December 2021 has been updated, posted and distributed. Scioto Village time extension expires February 14, 2022. Alberts tract time extension expires April 24, 2022. Will recommend for approval at the February Board of Supervisors Meeting.

BUILDING & ZONING REPORT

The Building and Zoning report for November 2021 was submitted by John Koch, LTL Consultants and was distributed and posted. There were three permits issued, six inspections and ongoing zoning issues for the month.

PLANNING COMMISSION

Planning commission meeting was held on December 16, 2021. It was recommended that any further requests for time extensions for Scioto Village be denied, it has been extended for many years now. Alberts Tract was discussed in detail. It was recommended they resubmit the plans per discussions and Mr. Ulrich's review letter. The planning commission made a recommendation of approval with conditions. Board of Supervisors should expect a recommendation for approval the next Board of Supervisors meeting on February 10, 2022

CPVRPC

No Meeting held in December

PARKS & RECREATION BOARD

Parks and Recreation Board met on December 14, 2021. An estimated 41 Christmas trees were picked up and donated to a local goat farm. Also discussed was the Swamp Creek Stomp, trail maintenance will be starting soon weather permitting.

BUSINESS BEFORE THE BOARD

Old Business:

- **Alberts Tract Subdivision – Extension received until April 24, 2022**
Revised plans being reviewed by engineer to confirm compliance with planning commission recommendations. Will return on February 10, 2022.

New Business:

Treasurers Bond – Option for reducing the amount

As discussed at the reorganization meeting, the board increased the bond to \$3.6 million dollars, with that increase the bond rate increased to \$4,500. Mrs. Tackett and Mr. Allebach discussed and researched the correct amount that needs to be bonded. Funds in CD's are not liquid funds therefore do not need to be included in the bond rate. Bond rate for \$2 million is \$1,250. Mr. Frisco made a motion to change the treasurer bond amount to \$2 million dollars at a rate of \$1,250, Mr. Tray seconded the motion.

Girl Scout Agreement Amendment

The grant funding for the Girl Scout property is different than what our contract anticipated. Ms. Raman is requesting that Upper Frederick Township consider contributing \$79,768 toward the conservation easement which "halfway" between the two scenarios that were originally agreed upon. This proposal will save us about \$1,910 a year. Mr. Frisco made a motion amend the Agreement of Sale of Grant of Conservation Easement and Declaration of Restrictive Covenants to reflect the grant funding awarded and a revised contribution amount of \$79,768 by Upper Frederick Township payable over three years. Mr. Tray seconded the motion.

Rodney Reynolds – Auditor Change of Firm

The auditor, Rodney Reynolds, that the township has used for the past two years (2021 will be the third year of a 3-year proposal) changed companies and is now employed by Alfred J. Baker, Inc. Mr. Frisco made a motion to appoint Rodney Reynolds of Alfred J. Baker as the Township's Auditor at a cost \$5,950. Mr. Tray seconded the motion.

Wireless Facilities Ordinance Update – Authorize to advertise

Due to new regulations being adopted by the State relating to wireless facilities, we need to amend our wireless ordinance to comply with the State regulations. Mr. Frisco made a motion to have Mr. Allebach advertise for adoption the proposed amendments to the wireless facilities ordinance at the February 10, 2022 Board of Supervisors meeting. Mr. Tray seconded the motion.

ANNOUNCEMENTS

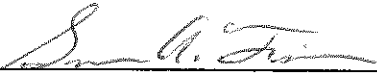
Assisted Recycling Friday, January 28, 2022 10 AM to 2 PM
Recycling Center will be permanently closed as of February 28, 2022

ADJOURNMENT

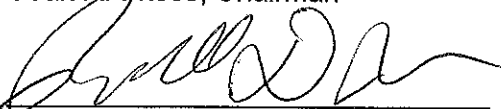
Mr. Frisco motioned and Mr. Tray seconded to adjourn the regular meeting and convene to the Executive session at 7:23 PM to discuss matters of property purchase.

Mr. Frisco motioned and Mr. Tray seconded to adjourn the Executive Session and reconvene the regular meeting at 7:55 PM

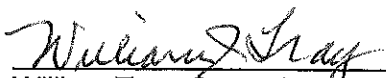
Mr. Frisco motioned and Mr. Tray seconded to adjourn the regular meeting at 7:56 PM



Sean A. Frisco, Chairman



Ron Di Francesco, Vice Chairman



William Tray, Supervisor

