

UPPER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS MEETING
June 9, 2022

The regular monthly meeting for June 2022 was called to order by the Chairman at 7:00 PM.

OFFICIALS IN ATTENDANCE: Sean Frisco, Chairman; Ronald Di Francesco, Vice- Chairman; Dave Allebach, Solicitor; Norm Ulrich, Township Engineer; Rick Sacks, Environmental Engineer; Matt Landis, Miller Environmental; Steve Heller, Road Master; Kate Hanna, Administrative Assistant; Tracy Tackett, Township Manager;

OTHERS IN ATTENDANCE: Mark Nolan, Frank Darcy,

Pledge to the Flag

Public Comment

NONE

MINUTES

Mr. Frisco motioned to approve May 5, 2022 and May 12, 2022 Board of Supervisors meeting minutes. Motion was seconded by Mr. Di Francesco.

TREASURER'S REPORT

The Treasurer's report for May 2022 was submitted and includes all funds budget and income reports and statement of cash balances. Mr. Frisco made a motion to accept the Treasurer's Report as presented and file for audit. Mr. Di Francesco seconded the motion.

BILLS TO BE PAID LIST

The cash disbursement report for the month of May 2022 was submitted for approval. The list of bills to be paid is included at the end of the report. The total payables for the month are \$101,098.25; Mr. Frisco made a motion to approve payment of the bills and to advance to the Treasurer the funds to pay any needed bills or expenditures, to save penalties or accrue interest and payroll, prior to the Board of Supervisors meeting on July 14, 2022. Mr. Di Francesco seconded the motion.

EMERGENCY SERVICES

Plymouth Community Ambulance/Lower Frederick Division

The monthly report from Plymouth Ambulance was submitted and posted for review. There were 35 calls for the month of May.

Fire Company Report

Upper Frederick Fire Company reported there were 23 calls for the month of May 2022.

PERKIOMEN CROSSING WATER/SEWER PLANT REPORT

IVY RIDGE SEWER PLANT REPORT

Report is posted for public review. Mr. Matt Landis reported the plants are good. No violations to report. Mr. Landis thanked Mrs. Tackett and Mr. Heller for meeting with H & K and Mr. Heller for fixing the drainage issues around the plant and for his assistance taking the pumps to Tyson.

PUBLIC WORKS/ROAD REPORT

Mr. Heller presented the monthly report for May 2022, it has been posted for public review. Work included swale/ditch repair, base repair, road maintenance, seasonal moving, dog park maintenance. Miscellaneous repairs and maintenance to equipment. Mr. Heller noted fuel costs have risen. Some areas in township he may let grow taller into meadows to conserve fuel.

ENVIRONMENTAL ENGINEER'S REPORT

Mr. Sacks of IES stated the monthly report for May 2022 was distributed and posted for review. Plants all running well. Pump at Ivy is being prepared to get fixed. Hydrant repairs at Perkiomen Crossing are pending completion; parts are not in yet.

CIVIL ENGINEER'S REPORT

Mr. Ulrich stated the monthly report for May 2022 has been updated, posted and distributed. Mr. Ulrich explained that sealcoating Goezel Road is a priority to complete this year to preserve the road quality. Even though the overall bid for Faust and Goezel Roads was rejected due to excessive cost, the Goezel Road portion can be broken out as a separate project. Costs could be further reduced if the township personnel completed a portion of the work as well.

It was discussed that staff can acquire the materials for the Faust Road project, as well as using material on hand to save money on a future bid.

BUILDING & ZONING REPORT

The Building and Zoning report for May 2022 was submitted by John Koch, LTL Consultants and was distributed and posted. There were 9 permits issued, 18 inspections and ongoing zoning issues for the month.

PLANNING COMMISSION

No May meeting

PARKS & RECREATION BOARD

Parks and Recreation Board met on May 17, 2022. Preliminary planning for Community Day has begun. Movie on the Mountain will be on September 10, 2022 with Lower Frederick and Upper Salford Townships.

Manager Comments

Mrs. Tackett thanked Mr. Allebach for his many years of service in Upper Frederick Township and wished him luck in his retirement.

Mrs. Tackett reported that she met with Scott Rakowski to discuss health benefit management. Kistler Tiffany is our current benefits broker, response time has been slow and having a locally based broker could better serve the employees.

BUSINESS BEFORE THE BOARD

New Business:

Boy Scouts Fee Waiver for Pavilion Reservation 6-24-22

Mr. Frisco made a motion to waive the pavilion rental fee for the Boy Scout event on June 24, 2022. Mr. Di Francesco seconded. Motion passed.

Review of Proposals for Hydrant Study

Mrs. Tackett stated no proposals were submitted. Mr. Sacks and Mr. Allebach will reach out to a few companies

Theurkauf Design and Planning – Planning Assistance

Mrs. Tackett recommends using Theurkauf Design and Planning to assist with planning reviews of new developments. The cost would be billed to the developer's escrow. Mr. Frisco made a motion to utilize Theurkauf Design and Planning to assist in development reviews. Mr. Di Francesco seconded. Motion passed.

Ivy Ridge Flow Chart Replacement

The Flow Chart at Ivy Ridge failed and is obsolete. Two proposals were received, one for an older model and one for a digital. Mr. Landis did some research and recommends the digital. Circular Flow Meter cost \$2,778 and digital is \$3,700. Digital allows better storage of data. Digital would be calibrated each year. Mr. Landis recommends plugging it into a surge protector. Mr. Frisco made a motion to approve the purchase of a digital flow meter not to exceed \$3,778.00, Mr. Di Francesco seconded the motion. Motion passed.

Goshenhoppens request to close Colonial Road August 11-15, 2022

Request for Road Closure of Colonial Road August 11-15, Barricades on Hildebeidel, and use of dog park for volunteer parking for the Goshenhoppens Folk Festival. Mr. Frisco made a motion to approve the road closure and use of dog park August 11 -15,2022, Mr. Di Francesco seconded the motion. Motion passed.

Old Business:

Newsletter – Discussion of final draft

Supervisors will review and get back to Mrs. Tackett

Sign Replacement – Installation of Electronic Sign

Mrs. Tackett played a video of the different pixel levels that are available. Mr. Frisco would like to see actual examples of signs. Mrs. Tackett will look into locations to view signage.

Building Air Conditioner

Mrs. Tackett stated we are currently still having issues with the air conditioning. Possibly need a new air handler. Mr. Heller will call to get a second opinion.

ANNOUNCEMENTS

Special Event Application/Permit- Goschenhoppen Historians' Folk Festival- August 12th & 13th
Special Event- ride ATAXIA Philly- Charity Bike Fundraiser- Sept 24, 2022 8 AM to 12PM

ADJOURNMENT


Mr. Frisco motioned and Mr. Di Francesco seconded to adjourn the regular meeting and convene to the Executive session at 7:47 PM to discuss matters of personnel.

Mr. Frisco motioned and Mr. Di Francesco seconded to adjourn the Executive Session and reconvene the regular meeting at 8:12 PM

Mr. Frisco motioned and Mr. Di Francesco seconded to adjourn the regular meeting at 8:13 PM



Sean A. Frisco, Chairman



Ron Di Francesco, Vice Chairman

William Tray, Supervisor