

UPPER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS MEETING
September 8, 2022

The regular monthly meeting for September 2022 was called to order by the Chairman at 7:00 PM.

OFFICIALS IN ATTENDANCE: Sean Frisco, Chairman; Ronald Di Francesco, Ken Picardi, Solicitor; Rick Sacks, Environmental Engineer; Matt Landis, Miller Environmental; Tracy Tackett, Township Manager

OTHERS IN ATTENDANCE: CW Goffer, Frank Darcy, Jared Landis

Pledge to the Flag

Public Comment

None

MINUTES

Mr. Frisco motioned to approve August 11, 2022 Board of Supervisors meeting minutes. Motion was seconded by Mr. Di Francesco. Motion passed 2-0

TREASURER'S REPORT

The Treasurer's report for August 2022 was submitted and includes all funds budget and income reports and statement of cash balances. Mr. Frisco made a motion to accept the Treasurer's Report as presented and file for audit. Mr. Di Francesco seconded the motion. Motion passed 2-0

BILLS TO BE PAID LIST

The cash disbursement report for the month of August 2022 was submitted for approval. The list of bills to be paid is included at the end of the report. The total payables for the month are \$77,846.01; Mr. Frisco made a motion to approve payment of the bills and to advance to the Treasurer the funds to pay any needed bills or expenditures, to save penalties or accrue interest and payroll, prior to the Board of Supervisors meeting on October 13, 2022. Mr. Di Francesco seconded the motion. Motion passed 2-0

EMERGENCY SERVICES

Plymouth Community Ambulance/Lower Frederick Division

The monthly report from Plymouth Ambulance was submitted and posted for review. There were 31 calls for the month of August, 17 for Frederick Living.

Fire Company Report

Upper Frederick Fire Company reported there were 15 calls for the month of August 2022.

PERKIOMEN CROSSING WATER/SEWER PLANT REPORT
IVY RIDGE SEWER PLANT REPORT

Report is posted for public review. Mr. Matt Landis reported the plants are good. No violations to report. DEP stopped at Ivy Ridge, no issues. Normal preventative maintenance was completed.

PUBLIC WORKS/ROAD REPORT

Mrs. Tackett presented the monthly report for August 2022, it has been posted for public review. Work included seasonal moving, road mowing, painting guardrails, trimming trees and trail at township building was completed and work orders as requested. Miscellaneous repairs and maintenance to equipment.

ENVIRONMENTAL ENGINEER'S REPORT

Mr. Sacks of IES stated the monthly report for August 2022 was distributed and posted for review. Plants all running well. Hydrant repairs at Perkiomen Crossing are pending completion; parts are not in yet. IES is working on the O & M Plan for the water plant. Cisterns were repaired at Ivy, waiting on Aqua to finish filling them.

CIVIL ENGINEER'S REPORT

Mr. Ulrich stated the monthly report for August 2022 has been updated, posted and distributed Mrs. Tackett stated there was nothing new to report. Alberts tract will resubmit plans to indicate a duplex on the property. Revised concept plans were received from Hendricks Group, may come to board for feedback.

BUILDING & ZONING REPORT

The Building and Zoning report for August 2022 was submitted by John Koch, LTL Consultants and was distributed and posted. There were 7 permits issued, 18 inspections and ongoing zoning issues for the month. Mr. Picardi gave an update on the proceeding to date relating to 1646 Gravel Pike, noting there has been a significant reduction in vehicles on the property and the remaining issues are minor and work continues to achieve compliance.

PLANNING COMMISSION

No August meeting

PARKS & RECREATION BOARD

Parks and Recreation Board met on August 23, 2022. Planning continued for Community Day. Movie on the Mountain will be on September 10, 2022 with Lower Frederick and Upper Salford Townships.

Manager Update

Electric for the pavilion is going very smoothly, they did not need to dig a trench. The crew was able to pull it through the existing conduit.

BUSINESS BEFORE THE BOARD

Old Business:

Township Sign Replacement

Stewart signs submitted a new proposal for a higher resolution sign for \$33,077, KC Sign supplied a proposal for \$35,495. Mr. Frisco made a motion to accept the proposal from Stewart Signs for the higher resolution sign in the amount of \$33,077. Mr. Di Francesco seconded the motion, motion passed 2-0

Hydrant Study Follow up – Additional documentation received

UFT received one proposal for Perkiomen Crossing Hydrant Study from Spotts, Stevens & McCoy for \$45,000.00. Mrs. Tackett reached out for a detailed breakdown and confirmed that if the work is completed with fewer hours we would only be billed for the hours billed. Mr. Frisco made a motion to accept the proposal from Spotts, Stevens & McCoy to conduct the fire hydrant flow evaluation and authorize them to conduct the study for an amount not to exceed \$45,000, Mr. Di Francesco seconded the motion. Motion passed 2-0

New Business:

Resolution 2022-13 – Disposition of Records

Shredding event is schedule for September 24, 2022 from 10am-12pm. UFT has prepared items to be shredded as permitted by the state and outlined in the Municipal Records Manual. Mr. Frisco made a motion to adopt Resolution 2022-13 to allow the disposition of records as outlined in the Resolution. Mr. Di Francesco seconded the motion. Motion passed 2-0

Allow beer garden for Community Day from 10am to 3pm, September 24, 2022

The Parks and Recreation board secured Moccia's to sell food for Community Day and they would like to sell beer. It is requested that the Board of Supervisors waive the restrictions of Section 181-4.1 to allow the sale of alcohol in conjunction with Community Day. Mr. Frisco made a motion to waive the restrictions of Section 181-4.1 to allow the sale of alcohol in conjunction with Community Day. Mr. Di Francesco seconded the motion. Motion passed 2-0

Architect proposals for campus/building renovation

UFT received 4 proposals for conducting the conceptual planning for the building renovation. Kimmel Bogrette appears to be the most qualified for municipal planning. Mr. Frisco made a motion to accept the proposal from Kimmel Bogrette for conceptual planning in the amount of \$17,600. Mr. Di Francesco seconded the motion. Motion passed 2-0

Minimum Municipal Obligation (MMO) for the Upper Frederick Township Pension Plan

This form is required to be submitted on a yearly basis to the state estimating our municipal obligation for employee pensions for the upcoming year. Mr. Frisco made a motion to approve the Minimum Municipal Obligation for pension for 2023 as prepared by the treasurer. Mr. Di Francesco seconded the motion. Motion passed 2-0

Budget long-range projects and thoughts on public needs

Discussed were protentional large projects for the next year including upgrades to the house at 3211 Big Road, financial software, replacement of 2011 F550 and building renovation/expansion.

ANNOUNCEMENTS:

1. Movie on the Mountain September 10, 2022 at Spring Mountain
2. Special Event- ride ATAXIA Philly- Charity Bike Fundraiser- Sept 24, 2022 8 AM to 12PM
3. Community Day- September 24th 10 AM to 3 PM

ADJOURNMENT

Mr. Frisco motioned and Mr. Di Francesco seconded to adjourn the regular meeting at 7:51 pm. Mr. Di Francesco seconded the motion. Motion passed 2-0



Sean A. Frisco, Chairman



Ron Di Francesco, Vice Chairman