

**UPPER FREDERICK TOWNSHIP**  
**BOARD OF SUPERVISORS**

**BOS Workshop Meeting**  
**September 1, 2022**

The workshop meeting of the Upper Frederick Township Board of Supervisors, was called to order by the Chairman at 7:00 PM.

**Attending Were:** Sean A. Frisco, Chairman; Ronald Di Francesco Vice Chairman; Tracy Tackett, Township Manager; Linda Major, Treasurer

**Others in Attendance:** None

**Pledge to the Flag**

**Approval of Minutes:** None

**Public Comment:**  
None

**BUSINESS BEFORE THE BOARD**

**Old Business**

None

**New Business**

**Budget Kickoff/Treasurer Presentation**

Mrs. Major presented the board with documents she prepared to show fund balances to date. She showed the differences between what was budgeted and where are now. She discussed the general fund, water fund, sewer fund, summary of CDs, revenues and expenditures. She explained how these funds work and how it is relevant to preparing the 2023 budget and reorganizing some of the funds.

**Budget Calendar**

The 2023 Budget calendar was presented for board review. Mr. Frisco made a motion to approve the 2023 Budget calendar as presented. Mr. Di Francesco seconded the motion. Motion passed 2-0

**Discussion of public needs for funding in 2023**

A discussion took place regarding a possible new software program for finance and billing and would possibly include a permitting application.

**Consideration of long-term needs.**

A general discussion took place of possible long term needs that would extend beyond 2023 including building renovations, new septic, house improvements.

**Electric Proposals for extension of power to gazebo**

Mrs. Tackett reported that UFT received 2 proposals for electric extension to the pavilion. R & R Electric was the low bidder and they can start right away, which will ensure adequate electric in the pavilion prior to community day.

**Draft Agenda for September 8, 2022**

Board reviewed the agenda for the BOS meeting on September 8, 2022

**Updates:**

**Manager Report**

Discussion included building expansion, Spillane, Alberts property and community day.

**UPCOMING MEETINGS**

Board of Supervisors Regular Meeting September 8, 2022 at 7 PM

Parks Board Meeting September 13 & 20, 2022 at 7 PM

Planning Commission Meeting Scheduled September 29, 2022 at 7 PM

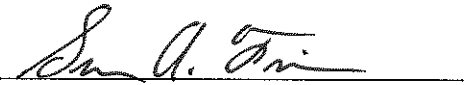
**ANNOUNCEMENTS**

Movie on the Mountain September 10, 2022 at Spring Mountain


Special Event- ride ATAXIA Philly- Charity Bike Fundraiser- Sept 24, 2022 8 AM to 12PM

Upper Frederick Community Day September 24<sup>th</sup> 10 AM to 3 PM

Mr. Frisco motioned and Mr. Di Francesco seconded to adjourn the regular meeting at 7:32 PM



Sean A. Frisco, Chairman



Ronald Di Francesco, Vice Chairman