

UPPER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS MEETING
August 11, 2022

The regular monthly meeting for August 2022 was called to order by the Chairman at 7:00 PM.

OFFICIALS IN ATTENDANCE: Sean Frisco, Chairman; Ronald Di Francesco, David Allebach, Solicitor; Norm Ulrich, Township Engineer; Rick Sacks, Environmental Engineer; Matt Landis, Miller Environmental; Tracy Tackett, Township Manager; Kate Hanna, Administrative Assistant;

OTHERS IN ATTENDANCE: Frank Darcy, Jesse Alberts, Cory Alberts, Joan Alberts, Scott Rakowski

Pledge to the Flag

Public Comment

None

MINUTES

Mr. Frisco motioned to approve July 14, 2022 Board of Supervisors meeting minutes. Motion was seconded by Mr. Di Francesco.

TREASURER'S REPORT

The Treasurer's report for July 2022 was submitted and includes all funds budget and income reports and statement of cash balances. Mr. Frisco made a motion to accept the Treasurer's Report as presented and file for audit. Mr. Di Francesco seconded the motion. Motion passed 2-0

BILLS TO BE PAID LIST

The cash disbursement report for the month of July 2022 was submitted for approval. The list of bills to be paid is included at the end of the report. The total payables for the month are \$65,819.41; Mr. Frisco made a motion to approve payment of the bills and to advance to the Treasurer the funds to pay any needed bills or expenditures, to save penalties or accrue interest and payroll, prior to the Board of Supervisors meeting on September 8, 2022. Mr. Di Francesco seconded the motion. Motion passed 2-0

EMERGENCY SERVICES

Plymouth Community Ambulance/Lower Frederick Division

The monthly report from Plymouth Ambulance was submitted and posted for review. There were 24 calls for the month of July, 16 for Frederick Living.

Fire Company Report

Upper Frederick Fire Company reported there were 10 calls for the month of July 2022.

PERKIOMEN CROSSING WATER/SEWER PLANT REPORT
IVY RIDGE SEWER PLANT REPORT

Report is posted for public review. Mr. Matt Landis reported the plants are good. No violations to report. Normal preventative maintenance was completed.

PUBLIC WORKS/ROAD REPORT

Mrs. Tackett stated the monthly report for July 2022, it has been posted for public review. Work included swale/ditch repair, base repair, seasonal moving, trail at township building was completed and work orders as requested. Miscellaneous repairs and maintenance to equipment.

ENVIRONMENTAL ENGINEER'S REPORT

Mr. Sacks of IES stated the monthly report for July 2022 was distributed and posted for review. Plants all running well. Hydrant repairs at Perkiomen Crossing are pending completion; parts are not in yet. IES is working on the O & M Plan for the water plant.

CIVIL ENGINEER'S REPORT

Mr. Ulrich stated the monthly report for July 2022 has been updated, posted and distributed. Mr. Ulrich stated there is nothing new to report.

BUILDING & ZONING REPORT

The Building and Zoning report for July 2022 was submitted by John Koch, LTL Consultants and was distributed and posted. There were 3 permits issued, 24 inspections and ongoing zoning issues for the month.

PLANNING COMMISSION

No July meeting

PARKS & RECREATION BOARD

Parks and Recreation Board met on July 19, 2022. Preliminary planning for Community Day continues. Movie on the Mountain will be on September 10, 2022 with Lower Frederick and Upper Salford Townships.

Manager Comments

Mrs. Tackett announced that signs were installed on Neifer stating one-way bridge, the dog park will be closed for the Goshenhoppen Festival, start to look for architects for township building redesign, Hendricks Group proposes to submit a sketch plan for age restricted community with 309 homes next month.

BUSINESS BEFORE THE BOARD

New Business:

Review of Proposals for Hydrant Study

One proposal was received from Spotts, Stevens & McCoy Engineering for \$45,000 for analysis only not repairs. Mr. Sacks stated he felt this is a high cost estimate. Mr. Frisco requested a cost breakdown estimate on this proposal.

Frederick Living – Extension Request for Modular Trailer/Sales Office

Frederick Living installed a modular trailer for model unit/sales office in 2017. Frederick Living is requesting to keep the unit until June of 2023 to allow them time to decide how they intend to move forward.

Mr. Frisco motioned to extend the permit for the modular trailer until June 30, 2023 with the condition that the escrow be maintained as long as the unit is on the property. Mr. Di Francesco seconded the motion. Motion passed 2-0

Preliminary Budget Meeting with Township Treasurer

To be continued

The Roadway Management Conference

Mrs. Tackett is requesting to send Steve Heller and Chris Jones to the Roadway Management Conference in West Virginia in October. This conference is very relevant to the work they do.

Mr. Frisco motioned to authorize Steve Heller and Chris Jones to attend the Roadway Management Conference. Mr. Di Francesco seconded. Motion passed 2-0

Certificates of Deposit – Reinvesting Opportunities

UFT has one CD that has come to maturity and is ready for reinvestment. The treasurer recommends we reinvest this for 5 more years at the best interest rate available. UFT has 5 other CD's earning less than 1% interest, it is recommended to cancel and reinvest these at a higher rate for a 2-year term. It was noted that the increased rate of return will far exceed the penalty costs.

Mr. Frisco motioned to authorize the treasurer to reinvest the funds from the CD that matured on August 1, 2022 into a 5-year CD at the best possible rate. Mr. Di Francesco seconded and motion passed 2-0.

Mr. Frisco motioned to authorize the treasurer to cancel and reinvest the funds from the 5 CD's earning less than 1% into 2-year CD's at the best possible rate. Mr. Di Francesco seconded and motion passed 2-0.

Old Business:

Sign Replacement

Mr. Frisco visited a few locations to look at examples of signs. The board would like to get pricing on a level up from Stewart Signs and inquire about warranties offered on the signs.

Alberts Tract Subdivision – 1815 Kratz Road

A discussion took place with Jesse Alberts, residing on Kratz Road. Mr. Alberts inquired as to whether the township retains historical documents pertaining to township properties, assessments of properties and permits issued or applied for on township properties. If so, he would like to review them. He would


also like to review the 1974 zoning ordinance. Mrs. Tackett suggested he submit a Right to Know Request, once received, UFT will forward him all documents available that pertain to 1815 Kratz Road.

ANNOUNCEMENTS

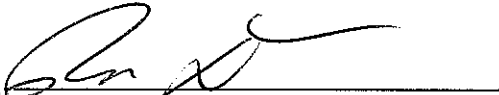
1. Special Event Application/Permit- Goschenhopp Historic Festival- August 12th & 13th
2. Special Event- ride ATAXIA Philly- Charity Bike Fundraiser- Sept 24, 2022 8 AM to 12PM
3. Movie on the Mountain September 10, 2022 at Spring Mountain
4. Community Day- September 24th

ADJOURNMENT

Mr. Frisco motioned and Mr. Di Francesco seconded to adjourn the regular meeting at 8:02 pm. Mr. Di Francesco seconded the motion. Motion passed 2-0



Sean A. Frisco, Chairman



Ron Di Francesco, Vice Chairman