

UPPER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS MEETING
April 14, 2022

The regular monthly meeting for April 2022 was called to order by the Chairman at 7:00 PM.

OFFICIALS IN ATTENDANCE: Sean Frisco, Chairman; Ronald Di Francesco, Vice- Chairman; William Tray; Dave Allebach, Solicitor; Norm Ulrich, Township Engineer; Rick Sacks, Environmental Engineer; Matt Landis, Miller Environmental; Kate Hanna, Administrative Assistant; Tracy Tackett, Township Manager;

OTHERS IN ATTENDANCE: Mark Nolan, Don Cabot, Dave Garlich, David Hartline, Frank Darcy

Pledge to the Flag

Public Comment

NONE

MINUTES

Mr. Frisco motioned to approve March 10, 2022 Board of Supervisors meeting minutes. Motion was seconded by Mr. Di Francesco and approved by all.

TREASURER'S REPORT

The Treasurer's report for March 2022 was submitted and includes all funds budget and income reports and statement of cash balances. Mr. Frisco made a motion to accept the Treasurer's Report as presented and file for audit. Mr. Di Francesco seconded the motion. Approved 3-0

BILLS TO BE PAID LIST

The cash disbursement report for the month of March 2022 was submitted for approval. The list of bills to be paid is included at the end of the report. The total payables for the month are \$115,229.52; Mr. Frisco made a motion to approve payment of the bills and to advance to the Treasurer the funds to pay any needed bills or expenditures, to save penalties or accrue interest and payroll, prior to the Board of Supervisors meeting on May 12, 2022. Mr. Di Francesco seconded the motion. Approved 3-0

EMERGENCY SERVICES

Plymouth Community Ambulance/Lower Frederick Division

The monthly report from Plymouth Ambulance was submitted and posted for review. There were 28 calls for the month of March, 14 of which were to Frederick Living.

Fire Company Report

Upper Frederick Fire Company reported there were 20 calls for the month of March 2022. Annual Flower sale will be held on Friday, April 15 & Saturday, April 16, 2022 at Upper Frederick Township Building.

PERKIOMEN CROSSING WATER/SEWER PLANT REPORT
IVY RIDGE SEWER PLANT REPORT

Report is posted for public review. Mr. Matt Landis reported the plants are good. No violations to report. Mixer at Perkiomen Crossing was repaired.

PUBLIC WORKS/ROAD REPORT

Mr. Heller presented the monthly report for March 2022, it has been posted for public review. Work included swale/ditch repair, base repair on Goebel, road maintenance, seasonal moving, met with engineer to discuss 2022 road projects and work orders as requested. Miscellaneous repairs and maintenance to equipment.

ENVIRONMENTAL ENGINEER'S REPORT

Mr. Sacks of IES stated the monthly report for March 2022 was distributed and posted for review. IES is reviewing sources for new media for the sand filters at PC WWTP. Awaiting on one more quote for the replacement of 2 hydrants at Perkiomen Crossing.

CIVIL ENGINEER'S REPORT

Mr. Ulrich stated the monthly report for March 2022 has been updated, posted and distributed. Mr. Ulrich stated there are no changes to the report that are not already an agenda item to be discussed.

BUILDING & ZONING REPORT

The Building and Zoning report for March 2022 was submitted by John Koch, LTL Consultants and was distributed and posted. There were seven permits issued, 16 inspections and ongoing zoning issues for the month.

PLANNING COMMISSION

Planning Commission met on March 31, 2022. An extensive discussion was held for the Big Road Subdivision. The Planning Commission made a recommendation of approval with conditions. The Board of Supervisors will hold a Conditional Use Hearing on April 20, 2022.

PARKS & RECREATION BOARD

Parks and Recreation Board met on March 15, 2022. Final planning for the Swamp Creek Stomp was discussed. Swamp Creek Stomp was held on April 9, 2022. Everything went well.

BUSINESS BEFORE THE BOARD

Public Hearing – Ordinance 2022-01 Wireless Facilities Ordinance Update

Mr. Allebach included minor changes that were discussed at the Public Hearing held on March 10, 2022. Minor changes included language to require definition consistency and language to require a bond to guarantee removal of the small wireless facilities. Mr. Frisco made a motion to approve Ordinance 2022-01, Wireless Facilities Ordinance to incorporate updates as required by the State. Mr. Di Francesco seconded. Motion passed 3-0

Old Business:

Leydich Cemetery Maintenance Agreement

A copy of the agreement with Leydich Cemetery Association for the township to provide mowing services was presented to the Board of Supervisors. Mr. Frisco made a motion to approve the Leydich Cemetery Maintenance Agreement as presented. Mr. Di Francesco seconded the motion. Motion passed 3-0

Authorize Manager seek bids for sewage hauling and disposal for Perkiomen Crossing and Ivy Ridge Waste Water Treatment Plants.

Mr. Frisco made a motion to authorize the manager to seek bids for sewage/sludge hauling and disposal including surcharges and emergency hauling. Mr. Di Francesco seconded. Motion passed 3-0

Estimate for Repair of two Hydrants in Perkiomen Crossing & Installation of Two Hydrants

Mr. Sacks received one of two requested quotes for replacement of two hydrants in Perkiomen Crossing. It was decided that the township should hold off on replacing these hydrants until the hydrant/water study is completed. Two bids were received from H & K and Keystone Fire Protection to repair the two broken hydrants. Keystone was the low bidder. Mr. Frisco made a motion to authorize Keystone Fire Protection to proceed with repairs of the two hydrants at Perkiomen Crossing not to exceed \$7,546. Mr. Di Francesco seconded. Motion passed 3-0

New Business:

Resolution 2022-09 Authorizing Condemnation of 3211 Big Road for Public Use

Mr. Allebach stated this procedure is done so the township can take a deed in lieu of condemnation and avoid transfer tax. Mr. Frisco made a motion to approve Resolution 2022-09 authorizing condemnation of 3211 Big Road for public use. Mr. Di Francesco seconded the motion. Approved 3-0

Recommendation to Reinvest Maturing Certificates of Deposit

Township has 2 certificates of deposit coming to maturity, the treasurer recommends reinvesting the funds into 1-year certificates due to rising interest rates. Mr. Frisco made a motion to authorize the Treasurer to reinvest the two maturing CD's into 1-year CD's at the best possible rate. Mr. Di Francesco seconded. Motion passed 3-0

Resolution 2022-10 Resolution to update the financial signers

Mr. Frisco motioned to approve Resolution 2022-10 to update the financial signers. Mr. Di Francesco seconded the motion. Approved 3-0

Authorize the bid package for Faust Road and Gozel Road project

The township has identified the need to perform roadway/stormwater repairs to Faust and Gozel Roads. The township would like to secure easements on a few properties to improve the swales, these easements are not necessary to move forward, but would be preferable. Mr. Frisco made a motion to authorize staff to advertise the bid package for Faust and Gozel Roads. Mr. Di Francesco seconded. Motion passed 3-0

Authorize manager to request RFP's for building/campus design professional

Mrs. Tackett would like to obtain a professional to provide preliminary design/planning assistance relating alternatives for an expanded meeting room capacity along with adequate space for long term staffing needs and overall integration of municipal complex. Mr. Frisco made a motion to authorize staff to solicit proposals for design professionals. Mr. Di Francesco seconded the motion. Motion passed 3-0

ANNOUNCEMENTS

Conditional Use Hearing for 3921 Big Road- Contractor Office/Flex Space- Hearing to be held at St. Luke's Lutheran Church April 20, 2022 at 7 pm

Township building will be closed April 15, 2022

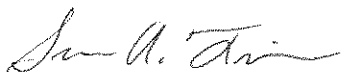
UFFC Flower Sale Friday, April 15 and Saturday, April 16, 2022 9 am to 6 pm

ADJOURNMENT

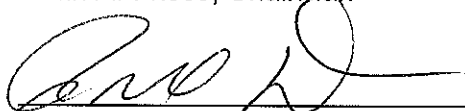
Mr. Frisco motioned and Mr. Di Francesco seconded to adjourn the regular meeting and convene to the Executive session at 7:52 PM to discuss Legal issues.

Mr. Frisco motioned and Mr. Di Francesco seconded to adjourn the Executive Session and reconvene the regular meeting at 8:20 PM

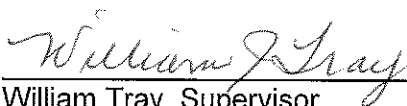
Mr. Frisco motioned and Mr. Di Francesco seconded to adjourn the regular meeting at 8:21 PM



Sean A. Frisco, Chairman



Ron Di Francesco, Vice Chairman



William Tray, Supervisor