

UPPER FREDERICK TOWNSHIP
BOARD OF SUPERVISORS

BOS Workshop Meeting Minutes
October 5, 2023

The workshop meeting of the Upper Frederick Township Board of Supervisors, was called to order by the Chairman at 7:00 PM.

Attending Were: Sean Frisco, Chairman, Ron Di Francesco, Vice-Chairman; Thomas Trojansky, Supervisor; Tracy Tackett, Township Manager; Kate Hanna; Linda Major, Treasurer, Steve Heller, Public Works Director

Others in Attendance: Mark Nolan, Frank Darcy, Tyler Mittnacht, Donald Cabot

Public Comment: None

Minutes: None

BUSINESS BEFORE THE BOARD

New Business

1. Kimmel Borgrett Presentation – Meeting Room Expansion Alternatives & Administration Renovation Concepts

Kyle Mittnacht, Kimmel Borgrett, presented proposed designs for the meeting room expansion and administration building. This included renovating the garage area to include a locker room for the public works staff and two meeting room alternatives, one included a meeting room above the current garage areas at the back of the building, or the second alternative is an addition out the front of the admin building. Mr. Mittnacht also provided a similar design that included adding an addition on the front of the current building for the meeting room.

Because the Board decided to move forward with upgrades to the old schoolhouse at the entrance to the property, these two concepts being presented by Kimmel Borgrett are concept plans for consideration if the township ever decides to have an expanded meeting room incorporated into the administration meeting.

2. 2024 Budget Discussion

The Board, Mrs. Tackett, Mr. Heller and Mrs. Major reviewed, in-depth, the 2024 proposed budget items. Topics of discussion included but were not limited to, road projects, Public Works equipment, administration building renovations, and school house renovations for an expanded meeting room. Water and sewer treatment plant budgets were discussed as well. Township staff is looking into applying for grants to assist with the necessary Perkiomen Crossing water plant upgrades. The Board reviewed different scenarios for Perkiomen Crossing water and sewer rate increases. Mrs. Tackett will be meeting with the HOA to go over proposed water and sewer rate increases, explaining why they are necessary and getting feedback from the HOA. Mrs. Tackett will make requested adjustments and bring back for the Board to review at a later date.

3. Providence Consulting Associates, LLC – Consulting Services for Township Construction and Renovation Projects.

Mrs. Tackett presented a quote from Providence Consulting to handle the management of the proposed renovations projects. Mr. Frisco stated he would like to review a few more quotes.

Old Business

None

UPCOMING MEETINGS

Board of Supervisors Regular Meeting October 12, 2023 at 7 PM

Parks Board Meeting October 17, 2023 at 6 PM

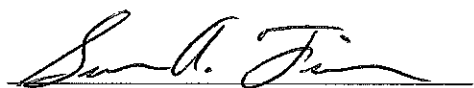
Planning Commission Meeting October 26, 2023 at 7 PM

ANNOUNCEMENTS

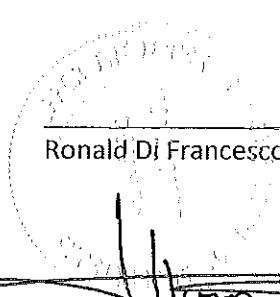
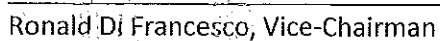
None

Mr. Frisco motioned and Mr. Di Francesco seconded to adjourn the meeting at 9:02 PM.

Motion passed 3-0.



Sean A. Frisco, Chairman

Ronald Di Francesco, Vice-Chairman




Thomas Trojansky, Supervisor