

**UPPER FREDERICK TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**

**October 17, 2022**

The regular monthly meeting for October 2022 was called to order by the Chairman at 5:00 PM.

**OFFICIALS IN ATTENDANCE:** Sean Frisco, Chairman; Ronald Di Francesco, Tracy Tackett, Township Manager; Linda Major, Treasurer; Kate Hanna, Bookkeeper

**OTHERS IN ATTENDANCE:** Corey Alberts, Kratz Road; Marsha Leighty, Kratz Road

**Pledge to the Flag**

**Public Comment**

None

**MINUTES**

Mr. Frisco motioned to approve September 11, 2022 Board of Supervisors meeting minutes. Motion was seconded by Mr. Di Francesco. Motion passed 2-0

**TREASURER'S REPORT**

The Treasurer's report for September 2022 was submitted and includes all funds budget and income reports and statement of cash balances. Mr. Frisco made a motion to accept the Treasurer's Report as presented and file for audit. Mr. Di Francesco seconded the motion. Motion passed 2-0

**BILLS TO BE PAID LIST**

The cash disbursement report for the month of September 2022 was submitted for approval. The list of bills to be paid is included at the end of the report. The total payables for the month are \$70,845.53; Mr. Frisco made a motion to approve payment of the bills and to advance to the Treasurer the funds to pay any needed bills or expenditures, to save penalties or accrue interest and payroll, prior to the Board of Supervisors meeting on November 10, 2022. Mr. Di Francesco seconded the motion. Motion passed 2-0.

**EMERGENCY SERVICES**

**Plymouth Community Ambulance/Lower Frederick Division**

The monthly report from Plymouth Ambulance was submitted and posted for review. There were 20 calls for the month of September, 13 for Frederick Living.

**Fire Company Report**

Upper Frederick Fire Company reported there were 16 calls for the month of September 2022.

**PERKIOMEN CROSSING WATER/SEWER PLANT REPORT**  
**IVY RIDGE SEWER PLANT REPORT**

Report is posted for public review. Mrs. Tackett reported the plants are good. No violations to report. Normal preventative maintenance was completed.

### **PUBLIC WORKS/ROAD REPORT**

Mrs. Tackett presented the monthly report for September 2022, it has been posted for public review. Work included seasonal moving, road mowing, base repair, Community Day preparations and work orders as requested. Miscellaneous repairs and maintenance to equipment.

### **ENVIRONMENTAL ENGINEER'S REPORT**

Mrs. Tackett stated the monthly report for September 2022 was distributed and posted for review. Plants all running well. Hydrant repairs at Perkiomen Crossing are pending completion. IES is working on the O & M Plan for the water plant.

### **CIVIL ENGINEER'S REPORT**

Mrs. Tackett stated the monthly report for September 2022 has been updated, posted and distributed. Mrs. Tackett stated there was nothing new to report.

### **BUILDING & ZONING REPORT**

The Building and Zoning report for September 2022 was submitted by John Koch, LTL Consultants and was distributed and posted. There were 8 permits issued, 15 inspections and ongoing zoning issues for the month.

### **PLANNING COMMISSION**

Planning Commission met in September to discuss the Blantyre sketch Plan.

### **PARKS & RECREATION BOARD**

Parks and Recreation board met on September 13 and 20<sup>th</sup> to finalize preparations for Community Day 2022. Parks and Recreation Board meeting will be canceled on October 18,

### **BUSINESS BEFORE THE BOARD**

#### **New Business:**

**1. Approve proposal for prep and repainting pipes and water tank in water treatment plant at Perkiomen Crossing**

Mrs. Tackett stated we requested 3 quotes to repaint the pipes and water tank in Perkiomen Crossing Water Treatment Plant. One contractor quoted an estimate in excess of \$20,000 and another contractor chose to wait to submit a bid. Wenrich Painting quoted \$9,875.00. Mr. Frisco made a motion to accept the proposal from Wenrich Painting to clean and paint the DI pipe and tank at Perkiomen Crossing Water Treatment Plant for an amount not to exceed \$9,875. Mr. Di Francesco seconded the motion. Motion passed 2-0

**2. Resolution 2022-14 – Implementation of Act 57 of 2022**

Mrs. Tackett explain this resolution is required by the state in response to an amendment of the Local Tax Collection Law. Mr. Frisco made a motion to approve Resolution 2022-14 to implement Act 57 of 2022. Mr. Di Francesco seconded the motion. Motion passed 2-0

**3. Resolution 2022-15 Budget Amendment to purchase Tilt Trailer**

This resolution shifts funds from Highway Construction Projects to Capital Purchases to allow the purchase of the tilt trailer. Mr. Frisco made a motion to Resolution 2022-15 to reallocate funds from Highway Construction Projects to Capitol Purchase to purchase a Tilt Trailer for an amount not to exceed \$13,218.00. Mr. Di Francesco seconded the motion. Motion passed 2-0

**4. Authorization to purchase fire hydrant tools**

Mr. Heller would like to have fire hydrant tools and a line locator available in-house to do small repairs to hydrants as needed and to locate lines in the streets. Mr. Frisco made a motion to approve the purchase of fire hydrant tools and a line locator. Mr. Di Francesco seconded the motion. Motion passed 2-0

**5. Food donation for Philabundance**

A public works employee suggested the township collect food the 93.3 WMMR food drive. Supervisors gave permission for the township to collect food for this event.

**Old Business:**

**1. Resolution 2022-16 – 1815 Kratz Road – Amendment to the Alberts Tract Subdivision**

Applicant has revised the plans to include to note the duplex on the plans. Mrs. Tackett explained that the owner was working on obtaining the required approvals to have a rental property. Mr. Frisco made a motion to approve Resolution 2022-16 to approve the revised Alberts Tract Subdivision. Mr. Di Francesco seconded the motion, motion passed 2-0

**Budget 2023**

2023 Budget was discussed at length.

**ANNOUNCEMENTS:**

**ADJOURNMENT**

Mr. Frisco motioned and Mr. Di Francesco seconded to adjourn the regular meeting at 8:30 pm. Mr. Di Francesco seconded the motion. Motion passed 2-0



Sean A. Frisco, Chairman



Ron Di Francesco, Vice Chairman