

**UPPER FREDERICK TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**January 12, 2023**

The regular monthly meeting for January 2023 was called to order by the Chairman at 7:10 PM.

**OFFICIALS/CONSULTANTS IN ATTENDANCE:** Sean Frisco, Chairman; Ronald Di Francesco, Vice Chairman; Tracy Tackett, Township Manager; Norm Ulrich, LTL Consultants; Kenn Picardi; Rick Sacks; Matt Landis; Steve Zimmerman, Park Board

**OTHERS IN ATTENDANCE:** Michael Frederick, Michael Frederick, GW Goffer Sr, Richard & Laura Crooks, Tracie & Dan Gilligan, Tom Trojansky, Austine Dougherty, Kelly Sanchez, Dawn Grove, Tracey Harper, Jared & Bar Landis, Past Corcoran, Jeff Steigleemann, Wayne Dubbs, Bill O'Donnell, Bill Landman, Jen & Paul Christman, Bill Karaffa, Louis Hoffman, Les Benzack, William Morwald, William C. Morwald

**Pledge to the Flag**

**Public Comment**

Kelly Sanchez expressed concern about the fire safety in Perkiomen Crossing and requested a water system study. Mrs. Tackett stated a water study is underway and the preliminary results should be available in February. Mrs. Tackett explained that it took some time to find a consultant to provide a proposal for the study; noting the township issued requests for proposals multiple times before receiving a submission. The study can be reviewed by the public once received.

Austine Dougherty questioned the agenda, she stated there is more than one family that was displaced by the fire. The tenants of 1241 Pine Ridge were also displaced and she suggested the township postpone billing water and sewer for that property as well.

**MINUTES**

Mr. Frisco motioned to approve December 8 & 29, 2022 Board of Supervisors meeting minutes. Motion was seconded by Mr. Di Francesco. Motion passed 2-0

**TREASURER'S REPORT**

The Treasurer's report for December 2022 was submitted and includes all funds budget and income reports and statement of cash balances. Mr. Frisco made a motion to accept the Treasurer's Report as presented and file for audit. Mr. Di Francesco seconded the motion. Motion passed 2-0

**BILLS TO BE PAID LIST**

The cash disbursement report for the month of December 2022 was submitted for approval. The list of bills to be paid is included at the end of the report. The total payables for the month are \$70,207.55; Mr. Frisco made a motion to approve payment of the bills and to advance to the Treasurer the funds to pay any needed bills or expenditures, to save penalties or accrue interest and payroll, prior to the Board of Supervisors meeting on February 9, 2023. Mr. Di Francesco seconded the motion. Motion passed 2-0.

## EMERGENCY SERVICES

### **Plymouth Community Ambulance/Lower Frederick Division**

The monthly report from Plymouth Ambulance was submitted and posted for review. There were 22 calls for the month of November, 13 for Frederick Living.

### **Fire Company Report**

Upper Frederick Fire Company reported there were 21 calls for the month of December 2022.

## PERKIOMEN CROSSING WATER/SEWER PLANT REPORT

### IVY RIDGE SEWER PLANT REPORT

Report is posted for public review. Mr. Landis reported the plants are good. No violations to report. A boil water advisory was put in the place, all tests came back good.

## PUBLIC WORKS/ROAD REPORT

The monthly Public Works/Road report for December 2022 was presented and a copy has been posted for public review. Work included swale repair, road maintenance, work at the school house, Christmas tree pick up, meter reading, work orders as requested, and miscellaneous repairs and maintenance to equipment.

## ENVIRONMENTAL ENGINEER'S REPORT

Mr. Sacks stated the monthly report for December 2022 was distributed and posted for review. No significant updates to report.

## CIVIL ENGINEER'S REPORT

Mr. Ulrich stated the monthly report for December 2022 has been updated, posted and distributed Mr. Ulrich stated no updates of importance that are not already on the agenda.

## BUILDING & ZONING REPORT

The Building and Zoning report for December 2022 was submitted by John Koch, LTL Consultants and was distributed and posted. There were 3 permits issued, 19 inspections and ongoing zoning issues for the month.

## PLANNING COMMISSION

No November meeting

## PARKS & RECREATION BOARD

The Parks and Recreation Board met on December 20, 2022. The Board is planning for the Swamp Creek Stomp to be a 5-mile trail run tentatively scheduled for 4-8-22. Christmas tree pick up is scheduled for 1-7-23, unless the Supervisors decide to have the Public Works crew collect the Christmas trees. Mr. Frederick thanked the board for the Eagle Scout project preliminary approvals.

## Manager Update

Mrs. Tackett reported the water study at Perkiomen Crossing is underway and she is hoping for a draft in February. Mrs. Tackett provided an update regarding the plans for a meeting room expansion and building renovation. It was noted that the architects completed a building analysis, we are waiting to hear from them regarding conceptual alternatives.

## BUSINESS BEFORE THE BOARD

### New Business:

**1. Swearing in of new fire police**

Mr. Frisco swore in Barbara Landis and Janie Kollock as new fire police.

**2. Acceptance of resignation of William Tray**

Mr. Frisco made a motion to accept the letter of resignation from William Tray effective January 12, 2023. Mr. Di Francesco seconded the motion. Motion passed 2-0.

Letters of Interest will be accepted until 4 PM January 27<sup>th</sup>. The Board will review the applications at the February 2<sup>nd</sup> workshop meeting and appoint a person at the February 9<sup>th</sup> meeting.

A discussion took place on the process of choosing a new supervisor. Mr. Picardi, Solicitor, explained that the process of removal of a Supervisor is very difficult and it generally cannot be initiated prior to three meetings being missed, and even then, it is difficult to do.

**3. Approval of Swamp Creek Stomp – 5-mile run**

Mr. Frisco made a motion to authorize the Park and Recreation Board to host the 2023 Swamp Creek Stomp 5-mile trail run on April 8, 2023. Mr. Di Francesco seconded the motion. Motion passed 2-0.

**4. 1243 Pine Ridge – house fire- authorization to postpone water/sewer billings until house is repaired/approved for occupancy.**

Mr. Frisco made a motion to postpone flat rate billing for water and sewer at 1243 and 1241 Pine Ridge Drive until the properties are approved for occupancy, or until the Code Official confirms the houses are livable. Mr. Di Francesco seconded the motion. Motion passed 2-0.

**5. Blantyre Development – Discussion of Increased Sewer Capacity**

Mrs. Tackett stated the developer is looking for consideration of providing an additional density of 20 units, above what is estimated to be permitted per the existing zoning, in exchange for an additional 75 sewer connections in the proposed sewer system.

Mr. Hendricks stated he would like to increase the density of the proposed plan by 20 homes over what the current zoning would allow and in exchange he would give the township 75 EDU's for future needs. A lengthy conversation took place between Mr. Hendricks and local residents, who were predominantly opposed to the scale of the development as currently proposed. Points of the discussion included issues regarding the impact of the proposed development on existing wells and concerns were also expressed regarding a new sewage plant.

The Supervisors directed Mr. Picardi to send the developer a response letter stating that the Township is not interested in giving additional density in exchange for 75 EDU 's in the sewer at this time and to

include clarification that the Township did not agree to 280 dwelling units. Per previous information provided it was determined that the maximum number appeared to be approximately 274, but the Township is waiting to see a natural resources plan that shows the actual extent of the natural resources including, but not limited to, wetland delineation reports.

**6. Establish Fire Marshall Salary**

Mr. Frisco made a motion to establish the Fire Marshall salary at \$4,000 per year paid monthly. Mr. Di Francesco seconded the motion. Motion passed 2-0.

**7. Bid Authorization for Faust Road and Sweisford Road – Stormwater improvements and repaving road.**

Mr. Frisco made a motion to authorize township staff to go out to bid for the construction projects on Faust and Sweisford Roads. Mr. Di Francesco seconded the motion. Motion passed 2-0.

Old Business:

None

**ANNOUNCEMENTS:**

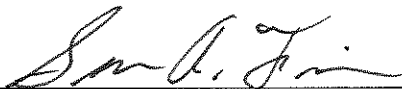
The Township offices will be closed Monday, January 16, 2023

**UPCOMING MEETINGS**

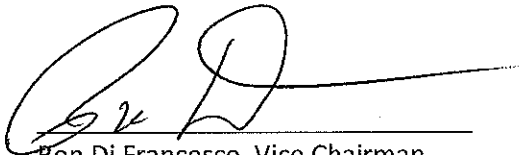
Park and Recreation January 17, 2023 at 7 PM  
Planning Commission January 26, 2023 at 7 PM

**ADJOURNMENT**

Mr. Frisco motioned and Mr. Di Francesco seconded to adjourn the regular meeting and convene to the Executive session to discuss personnel issues at 8:15 PM. Mr. Frisco motioned and Mr. Di Francesco seconded to adjourn the Executive at 8:30 PM.



Sean A. Frisco, Chairman



Ron Di Francesco, Vice Chairman