

**UPPER FREDERICK TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING**  
**March 10, 2022**

The regular monthly meeting for March 2022 was called to order by the Chairman at 7:00 PM.

**OFFICIALS IN ATTENDANCE:** Sean Frisco, Chairman; Ronald Di Francesco, Vice- Chairman; William Tray; Ken Picardi, Solicitor; Norm Ulrich, Township Engineer; Rick Sacks, Environmental Engineer; Matt Landis, Miller Environmental; Kate Hanna, Administrative Assistant; Tracy Tackett, Township Manager;

**OTHERS IN ATTENDANCE:** Tom Trojansky, Plymouth Ambulance; Kevin Murray, UF Park Board; Frank Darcy

**Pledge to the Flag**

**Public Comment**

NONE

**MINUTES**

Mr. Frisco motioned to approve February 10, 2022 Board of Supervisors meeting minutes. Motion was seconded by Mr. Di Francesco and approved by all.

**TREASURER'S REPORT**

The Treasurer's report for February 2022 was submitted and includes all funds budget and income reports and statement of cash balances. Mr. Frisco made a motion to accept the Treasurer's Report as presented and file for audit. Mr. Di Francesco seconded the motion. Approved 3-0

**BILLS TO BE PAID LIST**

The cash disbursement report for the month of February 2022 was submitted for approval. The list of bills to be paid is included at the end of the report. The total payables for the month are \$92,142.16; Mr. Frisco made a motion to approve payment of the bills and to advance to the Treasurer the funds to pay any needed bills or expenditures, to save penalties or accrue interest and payroll, prior to the Board of Supervisors meeting on April 14, 2022. Mr. Di Francesco seconded the motion. Approved 3-0

**EMERGENCY SERVICES**

**Plymouth Community Ambulance/Lower Frederick Division**

The monthly report from Plymouth Ambulance was submitted and posted for review. There were 7 calls for Frederick Living. Mr. Trojansky stated a 2<sup>nd</sup> rig was put into service in Upper Frederick from 8 am to 8pm.

**Harleysville Area EMS/Community Ambulance**

No report submitted

## **Fire Company Report**

Upper Frederick Fire Company reported there were 11 calls for the month of February 2022.

## **PERKIOMEN CROSSING WATER/SEWER PLANT REPORT** **IVY RIDGE SEWER PLANT REPORT**

Report is posted for public review. Mr. Matt Landis reported the plants are good. No violations to report. Mixer at Perkiomen Crossing was sent out to Tyson for service. System is working well with the backup pump. Ivy Ridge had increased flow due to rain. Mrs. Tackett suggested we send a notice reminding residents not to discharge sump pumps into the septic system

## **PUBLIC WORKS/ROAD REPORT**

Mrs. Tackett presented the monthly report for February 2022, it has been posted for public review. Work included winter road maintenance-pot holes, plowing/salting roads, servicing spring/summer equipment and work orders as requested. Miscellaneous repairs and maintenance to equipment.

## **ENVIRONMENTAL ENGINEER'S REPORT**

Mr. Sacks of IES stated the monthly report for February 2022 was distributed and posted for review. IES completed the annual Municipal Waste Load Management Report for 2021 to PADEP for at Ivy Ridge and Perkiomen Crossing sewer plants. Booster pump at the water plant needs repair, a spare pump is available if needed. IES has completed draft specifications to be used to get estimates for evaluation of options and costs to upgrade the water system to increase the fire hydrant rating.

## **CIVIL ENGINEER'S REPORT**

Mr. Ulrich stated the monthly report for February 2022 has been updated, posted and distributed. Alberts Tract Subdivision is winding down, permits need to be issued and plans will be recorded. Mr. Ulrich stated the Low Volume Road Grant will be ready for review and submittal next week

## **BUILDING & ZONING REPORT**

The Building and Zoning report for February 2022 was submitted by John Koch, LTL Consultants and was distributed and posted. There were 8 permits issued, 12 inspections and ongoing zoning issues for the month.

## **PLANNING COMMISSION**

No Meeting in February 2022

## **CPVRPC**

No Meeting held in February 2022

## **PARKS & RECREATION BOARD**

Parks and Recreation Board met on February 15, 2022. Mr. Murray stated the scouts assisted with trail clearing in February. Swamp Creek Stomp is scheduled for April 9, 2022. He noted the Eagle Scouts attended the February Parks Meeting to discuss Eagle Scout projects.

## **BUSINESS BEFORE THE BOARD**

**Old Business:**

**Leydich Cemetery Maintenance Agreement**

To be continued

**Authorize Manager to issue an RFP for Water System/Hydrant Study**

Proposal has been updated per meeting with IES. Waiting on updated hydrant maps to include the two additional hydrants. Mr. Frisco made a motion to authorize the manager to issue an RFP for the water system/hydrant study pending updated maps from Mr. Sacks, Mr. Di Francesco seconded the motion. Approved 3-0

**New Business:**

**Resolution 2022-06 Amending the Girl Scouts Agreement and approving the contribution**

The Girl Scouts requested a resolution for the previously approved agreement. Mr. Frisco made a motion to approve Resolution 2022-06 Amending the Girls Scouts Agreement and approving the contribution. Mr. Di Francesco seconded the motion. Approved 3-0

**Closure of Colonial Road and Speelhoffer Dog Park for Swamp Creek Stomp**

Mr. Frisco made a motion to approve the closure of Colonial Road and Speelhoffer Dog Park on Saturday April 9, 2022 for 8 am to 11 am for the Swamp Creek Stomp. Mr. Di Francesco seconded the motion. Approved 3-0

**Resolution 2022-07 Grant Application to DCED for improvements to 3211 Big Road**

Mr. Frisco motioned to approve Resolution #2022-07 authorizing township manager to submit DCED grant application for \$100,000.00 for restoration of 3211 Big Road. Mr. Di Francesco seconded the motion. Approved 3-0

**Resolution 2022-08 DCED Grant Application for Friendship Park Playground equipment.**

Mr. Frisco motioned to approve Resolution 2022-08 authorizing township manager to submit DCED grant application for \$70,000.00 for renovations/upgrades to Friendship Park Playground Equipment. Mr. Di Francesco seconded the motion. Approved 3-0

**Public Hearing 7:30 PM**

Ordinance 2022-01 Wireless Facilities Ordinance Update – Continued Hearing to April 14, 2022

**Repair of two hydrants in Perkiomen Crossing**

Proposals were received in December to repair two hydrants. Would like to amend proposals to include the installation of the two missing hydrants. Board agreed the proposals should be undated prior to action being taken.

**Manager Updates**

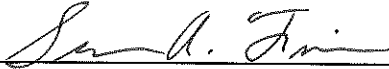
Mrs. Tackett went through a list of items she is currently working on including but not limited to: Conditional Use Hearing recommended for April 20, 2022, Colonial Road Sketch Pan- postpone meeting until plans have been revised, ADA upgrades, offer for 3211 Big Road was submitted and Glenwood Drive repair has been completed.

ANNOUNCEMENTS

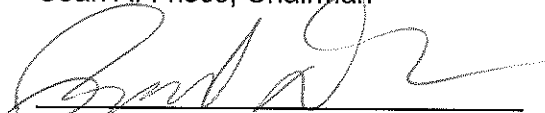
Swamp Creek Stomp April 9, 2022 Wayland Park

ADJOURNMENT

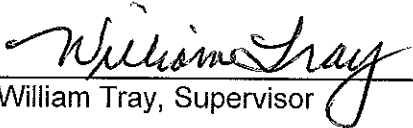
Mr. Frisco motioned and Mr. Di Francesco seconded to adjourn the regular meeting at 7:58 PM



Sean A. Frisco, Chairman



Ron Di Francesco, Vice Chairman



William Tray, Supervisor